

## Course List –Summer 2007

To help you locate courses more easily, the Technical Courses have been arranged into the following topic areas: Technical General, Technical Microsoft ft and Web Development

### TECHNICAL GENERAL

(TGEN)

#### C Series

(CLIB)

C in 21 Days: Week 1

(CLGC01)

C in 21 Days: Week 2

(CLGC02)

C in 21 Days: Week 3

(CLGC03)

#### Cisco Related Series by MindLeaders: BCMSN 642-811

##### Series

(BCMSNF)

BCMSN 642-11: 1 Switched Networks, VLANs, and Trunks

(BCMS01)

BCMSN 642-11: 2 Spanning Tree Protocol

(BCMS02)

BCMSN 642-11: 3 Enhancements to STP

(BCMS03)

BCMSN 642-11: 4 Multilayer Switching

(BCMS04)

BCMSN 642-11: 5 Availability and Redundancy

(BCMS05)

BCMSN 642-11: 6 Multicasts

(BCMS06)

BCMSN 642-11: 7 Networks Quality of Service

(BCMS07)

BCMSN 642-11: 8 QoS Configurations and Verification

(BCMS08)

BCMSN 642-11: 9 MLS Optimization and Security

(BCMS09)

BCMSN 642-11: 10 Metro Ethernet

(BCMS10)

BCMSN 642-11: 11 Practice Exams

(BCMS11)

#### Cisco Related Series by MindLeaders: BCRAN 642-821

##### Series

(BCRANF)

BCRAN 642-821: 1 WAN Technologies, Components, and AAA Security

(BCRA01)

BCRAN 642-821: 2 PPP Authentication & Network Address Translation

(BCRA02)

BCRAN 642-821: 3 Modems and Asynchronous Connections

(BCRA03)

BCRAN 642-821: 4 Using ISDN Connections

(BCRA04)

BCRAN 642-821: 5 Using Frame Relay Connections

(BCRA05)

BCRAN 642-821: 6 Dial-on Demand and Broadband

(BCRA06)

BCRAN 642-821: 7 Enabling Backup Connections and Management of Traffic

(BCRA07)

BCRAN 642-821: 8 Securing the Network with VPNs

(BCRA08)

BCRAN 642-821: 9 Practice Exams

(BCRA09)

#### Cisco CCNA 640-801 Series

(CCNAFT)

CCNA 640-801: 1 The Open System Interconnect Model (OSI)

(CCNA01)

CCNA 640-801: 2 Hardware and the OSI Reference Model

(CCNA02)

CCNA 640-801: 3 Wide Area Network Protocols

(CCNA03)

CCNA 640-801: 4 TCP/IP Technologies

(CCNA04)

CCNA 640-801: 5 Understanding Layer 2 Switching Technologies

(CCNA05)

CCNA 640-801: 6 Understanding Layer 3 Router Technologies

(CCNA06)

CCNA 640-801: 7 Configuring a Cisco Switch

(CCNA07)

CCNA 640-801: 8 Configuring a Cisco Router

(CCNA08)

CCNA 640-801: 9 Creating and Applying Additional Router Configurations

(CCNA09)

CCNA 640-801: 10 Practice Exam

(CCNA10)

#### Cisco Related Series by MindLeaders: BSCI 642-801

##### Series

(BSCIFT)

BSCI 642-801: 1 Routing Principles

(BSCI01)

BSCI 642-801: 2 Extending IP Addresses

(BSCI02)

BSCI 642-801: 3 Implementing OSPF in a Single Area

(BSCI03)

BSCI 642-801: 4 Interconnecting OSPF Areas

(BSCI04)

BSCI 642-801: 5 Applying Integrated IS-IS

(BSCI05)

BSCI 642-801: 6 Employing Enhanced IGRP

(BSCI06)

BSCI 642-801: 7 Configuring Border Gateway Protocol

(BSCI07)

BSCI 642-801: 8 Scaling BGP Networks

(BSCI08)

BSCI 642-801: 9 Routing Update Optimization & Redistribution

(BSCI09)

BSCI 642-801: 10 Practice Exam

(BSCI10)

#### Cisco Related Series by MindLeaders: CIT 642-831

##### Series

(CCITFT)

CIT 642-831: 1 Networking Principles and Technologies

(CCIT01)

CIT 642-831: 2 TCP/IP

(CCIT02)

CIT 642-831: 3 Windows Troubleshooting

(CCIT03)

CIT 642-831: 4 The Physical and Data Link Layer

(CCIT04)

CIT 642-831: 5 Virtual LANS

(CCIT05)

CIT 642-831: 6 Serial Links

(CCIT06)

CIT 642-831: 7 Routing Protocols

(CCIT07)

CIT 642-831: 8 ISDN

(CCIT08)

CIT 642-831: 9 Practice Exams

(CCIT09)

## TECHNICAL GENERAL (CONTINUED)

### ✓ Cisco Related Series by MindLeaders BCMSN 642-812 Series (C81206)

- ✓ Cisco Related Series by MindLeaders BCMSN 642-812: 1 Practice Exam 1 (C81251)
- ✓ Cisco Related Series by MindLeaders BCMSN 642-812: 2 Practice Exam 2 (C81252)
- ✓ Cisco Related Series by MindLeaders BCMSN 642-812: 3 Practice Exam 3 (C81253)

### ✓ Cisco Related Series by MindLeaders BSCI 642-901 Series (C90106)

- Cisco Related Series by MindLeaders BSCI 642-901: 1 Practice Exam 1 (C90151)
- ✓ Cisco Related Series by MindLeaders BSCI 642-901: 2 Practice Exam 2 (C90152)
- ✓ Cisco Related Series by MindLeaders BSCI 642-901: 3 Practice Exam 3 (C90153)
- ✓ Cisco Related Series by MindLeaders BSCI 642-901: 4 Practice Exam 4 (C90154)

### ✓ Cisco Related Series by MindLeaders ISCW 642-825 Series (C82506)

- ✓ Cisco Related Series by MindLeaders ISCW 642-825: 1 Practice Exam 1 (C82551)
- ✓ Cisco Related Series by MindLeaders ISCW 642-825: 2 Practice Exam 2 (C82552)
- ✓ Cisco Related Series by MindLeaders ISCW 642-825: 3 Practice Exam 3 (C82553)

### ✓ Cisco Related Series by MindLeaders ONT 642-845 Series (C84506)

- ✓ Cisco Related Series by MindLeaders ONT 642-845: 1 Practice Exam 1 (C84551)
- ✓ Cisco Related Series by MindLeaders ONT 642-845: 2 Practice Exam 2 (C84552)
- ✓ Cisco Related Series by MindLeaders ONT 642-845: 3 Practice Exam 3 (C84553)
- ✓ Cisco Related Series by MindLeaders ONT 642-845: 4 Practice Exam 4 (C84554)

## CISSP Security Professional Series (CISSPS)

- CISSP Security Professional: 1 Access Control Systems and Methodology (CISS01)
- CISSP Security Professional: 2 Telecommunication and Network Security (CISS02)
- CISSP Security Professional: 3 Security Management and Practices (CISS03)
- CISSP Security Professional: 4 Applications and Systems Development Security (CISS04)
- CISSP Security Professional: 5 Cryptography, Security Architecture, and Security Models (CISS05)
- CISSP Security Professional: 6 Operations Security (CISS06)
- CISSP Security Professional: 7 Business Continuity and Disaster Recovery Planning (CISS07)
- CISSP Security Professional: 8 Law, Investigation, Ethics, and Physical Security (CISS08)
- CISSP Security Professional: 9 Practice Exams (CISS09)

## Client/Server (CST001)

- Client/Server: Technology for Managers (CSTC01)

## CompTIA A+ Depot Technician 220-604 Series (604APL)

- CompTIA A+ Depot Technician 220-604: 1 Practice Exam 1 (604a51)
- CompTIA A+ Depot Technician 220-604: 2 Practice Exam 2 (604a52)
- CompTIA A+ Depot Technician 220-604: 3 Practice Exam 3 (604a53)
- CompTIA A+ Depot Technician 220-604: 4 Practice Exam 4 (604a54)
- CompTIA A+ Depot Technician 220-604: 5 Practice Exam 5 (604a55)
- CompTIA A+ Depot Technician 220-604: 6 Practice Exam 6 (604a56)

## CompTIA A+ Essentials 220-601 Series (AESSEN)

- CompTIA A+ Essentials 220-601: 1 Practice Exam 1 (AESS51)
- CompTIA A+ Essentials 220-601: 2 Practice Exam 2 (AESS52)
- CompTIA A+ Essentials 220-601: 3 Practice Exam 3 (AESS53)
- CompTIA A+ Essentials 220-601: 4 Practice Exam 4 (AESS54)
- CompTIA A+ Essentials 220-601: 5 Practice Exam 5 (AESS55)
- CompTIA A+ Essentials 220-601: 6 Practice Exam 6 (AESS56)

## CompTIA A+ IT Technician 220-602 Series (602APL)

- CompTIA A+ IT Technician 220-602: 1 Practice Exam 1 (602A51)
- CompTIA A+ IT Technician 220-602: 2 Practice Exam 2 (602A52)
- CompTIA A+ IT Technician 220-602: 3 Practice Exam 3 (602A53)
- CompTIA A+ IT Technician 220-602: 4 Practice Exam 4 (602A54)
- CompTIA A+ IT Technician 220-602: 5 Practice Exam 5 (602A55)

## TECHNICAL GENERAL (CONTINUED)

### CompTIA A+ Remote Support Technician 220-603 Series

CompTIA A+ Remote Support Technician 220-603: 1 Practice Exam 1	(603A51)
CompTIA A+ Remote Support Technician 220-603: 2 Practice Exam 2	(603A52)
CompTIA A+ Remote Support Technician 220-603: 3 Practice Exam 3	(603A53)
CompTIA A+ Remote Support Technician 220-603: 4 Practice Exam 4	(603A54)
CompTIA A+ Remote Support Technician 220-603: 5 Practice Exam 5	(603A55)
CompTIA A+ Remote Support Technician 220-603: 6 Practice Exam 6	(603A56)

### CompTIA Network+ 2005 (N10-003) Series

CompTIA Network+ 2005 (N10-003): 1 Network Fundamentals and Operating Systems	(NWPL01)
CompTIA Network+ 2005 (N10-003): 2 Network Media	(NWPL02)
CompTIA Network+ 2005 (N10-003): 3 Network Devices	(NWPL03)
CompTIA Network+ 2005 (N10-003): 4 Wireless Technologies	(NWPL04)
CompTIA Network+ 2005 (N10-003): 5 The OSI Model	(NWPL05)
CompTIA Network+ 2005 (N10-003): 6 TCP/IP Fundamentals	(NWPL06)
CompTIA Network+ 2005 (N10-003): 7 TCP/IP Configuration and Utilities	(NWPL07)
CompTIA Network+ 2005 (N10-003): 8 Network and Remote Access Service	(NWPL08)
CompTIA Network+ 2005 (N10-003): 9 Network Infrastructure and Security	(NWPL09)
CompTIA Network+ 2005 (N10-003): 10 Fault Management and Disaster Recovery	(NWPL10)
CompTIA Network+ 2005 (N10-003): 11 Troubleshooting	(NWPL11)

### CompTIA Server+ 2005 (SK0-002) Series (SVRPLS)

CompTIA Server+ 2005 (SK0-002): 1 Server Basics	(SVRP01)
CompTIA Server+ 2005 (SK0-002): 2 Server Availability	(SVRP02)
CompTIA Server+ 2005 (SK0-002): 3 Multiprocessing and Server Memory	(SVRP03)
CompTIA Server+ 2005 (SK0-002): 4 Server Bus Architecture	(SVRP04)
CompTIA Server+ 2005 (SK0-002): 5 SCSI Systems	(SVRP05)
CompTIA Server+ 2005 (SK0-002): 6 IDE/ATA and RAID Systems	(SVRP06)
CompTIA Server+ 2005 (SK0-002): 7 Advanced Storage Arrays	(SVRP07)
CompTIA Server+ 2005 (SK0-002): 8 Installing Hardware	(SVRP08)
CompTIA Server+ 2005 (SK0-002): 9 Server Management and Configuration	(SVRP09)
CompTIA Server+ 2005 (SK0-002): 10 Preparing the Server for Service	(SVRP10)
CompTIA Server+ 2005 (SK0-002): 11 Upgrading the Basic System	(SVRP11)
CompTIA Server+ 2005 (SK0-002): 12 Adapters, Peripherals, Monitoring Agents and Service Tools	(SVRP12)
CompTIA Server+ 2005 (SK0-002): 13 Maintenance and Environmental Issues	(SVRP13)
CompTIA Server+ 2005 (SK0-002): 14 Server Problem Determination	(SVRP14)
CompTIA Server+ 2005 (SK0-002): 15 Troubleshooting	(SVRP15)
CompTIA Server+ 2005 (SK0-002): 16 Disaster Recovery	(SVRP16)
CompTIA Server+ 2005 (SK0-002): 17 Practice Exams	(SVRP17)

### Data Warehousing Series (DWHLIB)

Data Warehousing: 1 Concepts	(DWHC01)
Data Warehousing: 2 Management	(DWHC02)

### DB2 Universal Database Series (DEEBEE)

DB2 Universal Database: 1 Features of DB2	(DEEB01)
DB2 Universal Database: 2 Installing and Configuring	(DEEB02)
DB2 Universal Database: 3 DBC Instances, Server Communication, and Clients	(DEEB03)
DB2 Universal Database: 4 Data Security and Database Creation	(DEEB04)
DB2 Universal Database: 5 Creating Table Spaces and Accessing Data	(DEEB05)
DB2 Universal Database: 6 SQL and Design Consideration	(DEEB06)
DB2 Universal Database: 7 System Tools and Recovery Concepts	(DEEB07)
DB2 Universal Database: 8 Moving and Replicating Data	(DEEB08)
DB2 Universal Database: 9 Monitoring DB2 Performance	(DEEB09)

## TECHNICAL GENERAL (CONTINUED)

### FOCUS Series

FOCUS: 1 Getting Started	(FOCSER)
FOCUS: 2 Working with FOCUS	(FOCS01)
FOCUS: 3 Basic Report Preparation	(FOCS02)
FOCUS: 4 Creating Simple Reports	(FOCS03)
FOCUS: 5 Creating Complex Reports	(FOCS04)
FOCUS: 6 Additional Reporting Techniques	(FOCS05)
FOCUS: 7 Fundamentals of Graphs	(FOCS06)
FOCUS: 8 Advanced Graph Topics	(FOCS07)
FOCUS: 9 Data Manipulation for Reporting	(FOCS08)
FOCUS: 10 Advanced Screening Techniques	(FOCS09)
FOCUS: 11 Creating File Definitions	(FOCS10)
FOCUS: 12 Adjusting File Definitions	(FOCS11)
FOCUS: 13 Accessing External Files	(FOCS12)
FOCUS: 14 Basic MODIFY Requests	(FOCS13)
FOCUS: 15 Segment Modification	(FOCS14)
FOCUS: 16 Complex MODIFY Requests	(FOCS15)
FOCUS: 17 Additional File Maintenance	(FOCS16)
FOCUS: 18 Dialogue Manager and FIDEL	(FOCS17)
FOCUS: 19 More Features of FIDEL	(FOCS18)
FOCUS: 20 MAINTAIN Facility	(FOCS19)
FOCUS: 21 Completing a MAINTAIN Application	(FOCS20)
	(FOCS21)

### Linux Red Hat Technician RHCT RH202 Series

Linux Red Hat Technician RHCT RH202: 1 RHCT Prerequisites	(RHCTLX)
Linux Red Hat Technician RHCT RH202: 2 Installation	(RHCT01)
Linux Red Hat Technician RHCT RH202: 3 Advanced Installation	(RHCT02)
Linux Red Hat Technician RHCT RH202: 4 Basic Configuration and Administration	(RHCT03)
Linux Red Hat Technician RHCT RH202: 5 Kernel, User, and Recovery Administration	(RHCT04)
Linux Red Hat Technician RHCT RH202: 6 The X Window System	(RHCT05)
Linux Red Hat Technician RHCT RH202: 7 Linux Network Clients	(RHCT06)
Linux Red Hat Technician RHCT RH202: 8 Exam Practice	(RHCT07)
	(RHCT08)

### Linux Series

Linux: 1 Partitions and the Boot Process	(LPI1UX)
Linux: 2 File Management	(LPI101)
Linux: 3 GNU and Linux Commands	(LPI102)
Linux: 4 File System Maintenance	(LPI103)
Linux: 5 Users and Groups	(LPI104)
Linux: 6 Text Streams	(LPI105)
Linux: 7 Permissions	(LPI106)
Linux: 8 Administration and Documentation	(LPI107)
Linux: 9 Backup and Restore	(LPI108)
	(LPI109)

### Notes 5 Programming Series

Notes 5 Programming: 1 Designing in Domino	(N5PRGM)
Notes 5 Programming: 2 Pages and Forms	(N5PR01)
Notes 5 Programming: 3 Organizing Info	(N5PR02)
Notes 5 Programming: 4 Scripting	(N5PR03)
Notes 5 Programming: 5 LotusScript	(N5PR04)
Notes 5 Programming: 6 Java	(N5PR05)
	(N5PR06)

### Novell 560 CNE Series

Novell 560 CNE: 1 NetWare Basics	(560CNE)
	(560C01)

Novell 560 CNE: 2 Installation	(560C02)
Novell 560 CNE: 3 Using NDS	(560C03)
Novell 560 CNE: 4 File System	(560C04)
Novell 560 CNE: 5 NDS Security	(560C05)
Novell 560 CNE: 6 File Security	(560C06)
Novell 560 CNE: 7 ZENworks	(560C07)
Novell 560 CNE: 8 Advanced ZENworks	(560C08)
Novell 560 CNE: 9 Distributed Printing	(560C09)

### Novell 570 CNE Advanced Administration Series (570CNE)

Novell 570 CNE: 1 Upgrading or Migrating	(570C01)
Novell 570 CNE: 2 Managing the Server	(570C02)
Novell 570 CNE: 3 The File System	(570C03)
Novell 570 CNE: 4 NSS and Backup	(570C04)
Novell 570 CNE: 5 Memory and CPU Performance	(570C05)
Novell 570 CNE: 6 Disk and Network Performance	(570C06)

### Object-Oriented Analysis and Design Series (OADLIB)

Object-Oriented Analysis and Design: 1 Intro	(OADC01)
Object-Oriented Analysis and Design: 2 System	(OADC02)

### OOP Using C++ Series

OOP Using C++: Week 1	(CPPOOS)
OOP Using C++: Week 2	(CPPC01)
OOP Using C++: Week 3	(CPPC02)
	(CPPC03)

### Oracle Series

Oracle: 1 Introduction to PL/SQL	(ORD001)
Oracle: 2 Overview of Developer/2000	(PLSC01)
Oracle: 3 Forms 4.5 and Reports 2.5	(ORDC01)
Oracle: 4 Graphics 2.5 and Procedure Builder 1.5	(ORDC02)
Oracle: 5 Developer/2000 Applications	(ORDC03)
Oracle: 6 Developer/2000 Integration	(ORDC04)
	(ORDC05)

### Oracle8 Series

Oracle8: 1 Installing Oracle	(ORC001)
Oracle8: 2 Database Management	(ORCC01)
Oracle8: 3 Building Databases	(ORCC02)
Oracle8: 4 Files, Data, and Users	(ORCC03)
Oracle8: 5 Database Schema Objects	(ORCC04)
Oracle8: 6 Processes and Security	(ORCC05)
Oracle8: 7 Backup and Recovery	(ORCC06)
	(ORCC07)

## Ivy Learning Services Ltd

Shona Whalen

Client Service Manager (Scotland)

✓ New courses released Summer 2007

## TECHNICAL GENERAL (CONTINUED)

### Oracle9i Database Fundamentals 1Z0-031 Series

Oracle9i Database Fundamentals 1Z0-031: 1 Oracle Architecture and Tools	(OR3191)
Oracle9i Database Fundamentals 1Z0-031: 2 Managing Instances and Creating Databases	(OR3101)
Oracle9i Database Fundamentals 1Z0-031: 3 Managing the Database Structure	(OR3102)
Oracle9i Database Fundamentals 1Z0-031: 4 Managing Tablespaces and Datafiles	(OR3103)
Oracle9i Database Fundamentals 1Z0-031: 5 Managing Storage Structures and Undo Data	(OR3104)
Oracle9i Database Fundamentals 1Z0-031: 6 Managing Tables	(OR3105)
Oracle9i Database Fundamentals 1Z0-031: 7 Managing Indexes and Data Integrity	(OR3106)
Oracle9i Database Fundamentals 1Z0-031: 8 Managing Users and Profiles	(OR3107)
Oracle9i Database Fundamentals 1Z0-031: 9 Managing Privileges and Roles	(OR3108)
Oracle9i Database Fundamentals 1Z0-031: 10 Exam Preparation	(OR3109)
	(OR3110)

### Oracle9i SQL 1Z0-007 Series

Oracle9i SQL 1Z0-007: 1 Introduction to SQL	(ORO791)
Oracle9i SQL 1Z0-007: 2 Intermediate Queries	(OR0701)
Oracle9i SQL 1Z0-007: 3 Queries with Single-Row Functions	(OR0702)
Oracle9i SQL 1Z0-007: 4 Combining Tables	(OR0703)
Oracle9i SQL 1Z0-007: 5 Grouping and Summarizing Data	(OR0704)
Oracle9i SQL 1Z0-007: 6 Advanced Queries and Views	(OR0705)
Oracle9i SQL 1Z0-007: 7 Working with Data	(OR0706)
Oracle9i SQL 1Z0-007: 8 Creating Tables and Constraints	(OR0707)
Oracle9i SQL 1Z0-007: 9 Database Objects and User Security	(OR0708)
Oracle9i SQL 1Z0-007: 10 SQL *Plus & iSQL *Plus Reporting and PL/SQL	(OR0709)
Oracle9i SQL 1Z0-007: 11 Practice Exam Components	(OR0710)
	(OR0711)

### Oracle 10g Administration Series

Oracle 10g Administration: 1 Oracle Architectural	(LO10G)
Oracle 10g Administration: 2 Oracle Server Introduction	(LO101)
Oracle 10g Administration: 3 Database Architecture, Creation and Interfaces	(LO102)
Oracle 10g Administration: 4 Database Control and Storage Structures	(LO103)
Oracle 10g Administration: 5 Managing Users and Schemas	(LO104)
Oracle 10g Administration: 6 Data Management	(LO105)
Oracle 10g Administration: 7 PL/SQL	(LO106)
Oracle 10g Administration: 8 Database Security Management	(LO107)
Oracle 10g Administration: 9 Oracle Net Services	(LO108)
Oracle 10g Administration: 10 Oracle Shared Server	(LO109)
Oracle 10g Administration: 11 Database Performance Monitoring	(LO110)
Oracle 10g Administration: 12 Database Maintenance	(LO111)
Oracle 10g Administration: 13 Database Undo Management	(LO112)
Oracle 10g Administration: 14 Database Locking Conflicts	(LO113)
Oracle 10g Administration: 15 Database Backup and Recovery Concepts	(LO114)
Oracle 10g Administration: 16 Database Backups	(LO115)
Oracle 10g Administration: 17 Database Recovery	(LO116)

### PowerBuilder 9 Advanced Development Series (PB9LIB)

PowerBuilder 9 Advanced Development: 1 Source Code Control	(PB9L01)
PowerBuilder 9 Advanced Development: 2 Deploying Applications and Using InfoMaker	(PB9L02)
PowerBuilder 9 Advanced Development: 3 Coding Techniques	(PB9L03)
PowerBuilder 9 Advanced Development: 4 Techniques for Using DataWindows	(PB9L04)
PowerBuilder 9 Advanced Development: 5 Graphic DataWindows and XML DataWindows	(PB9L05)

### Rational Unified Process Series (RATION)

Rational Unified Process: 1 Understanding the RUP	(RATI01)
Rational Unified Process: 2 Inception and Elaboration Phases	(RATI02)
Rational Unified Process: 3 Construction and Transition Phases	(RATI03)
Rational Unified Process: 4 Adopting the RUP	(RATI04)
Rational Unified Process: 5 Planning an Iterative Project	(RATI05)
Rational Unified Process: 6 RUP for Project Managers, Analysts, and Architects	(RATI06)
Rational Unified Process: 7 RUP for Developers and Testers	(RATI07)

### RDBMS (RDBLIB)

RDBMS Fundamentals: Database Principles	(RDBC01)
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## TECHNICAL GENERAL (CONTINUED)

### **SQL for the Windows Environment Series (SQLWFR)**

SQL for the Windows Environment: 1 Introduction to Databases and SQL	(SQLW01)
SQL for the Windows Environment: 2 Filtering Data	(SQLW02)
SQL for the Windows Environment: 3 Calculations and Functions	(SQLW03)
SQL for the Windows Environment: 4 Summarizing Data	(SQLW04)
SQL for the Windows Environment: 5 Groups and Queries	(SQLW05)
SQL for the Windows Environment: 6 Joins	(SQLW06)
SQL for the Windows Environment: 7 Data and Tables	(SQLW07)
SQL for the Windows Environment: 8 Views and Stored Procedures	(SQLW08)
SQL for the Windows Environment: 9 Transaction Processing and Cursors	(SQLW09)
SQL for the Windows Environment: 10 Advanced SQL Functions	(SQLW10)

### **Sun Java 2 Developer SCJD CX-310-252A/CX-310-027 Series (JADVEL)**

Sun Java 2 Developer: 1 Designing the Application	(JADV01)
Sun Java 2 Developer: 2 Creating the Application	(JADV02)
Sun Java 2 Developer: 3 Completing the Application	(JADV03)
Sun Java 2 Developer: 4 Exam Resources	(JADV04)

### **Sybase Series (SYBLIB)**

Sybase: 1 Introduction to Sybase	(SYBC01)
Sybase: 2 Using SQL Server	(SYBC02)
Sybase: 3 System Administration	(SYBC03)
Sybase: 4 User Administration	(SYBC04)
Sybase: 5 Programming with T-SQL	(SYBC05)
Sybase: 6 Querying Databases with T-SQL	(SYBC06)
Sybase: 7 T-SQL Commands	(SYBC07)

### **UML 2.0 Series (UMLDTE)**

UML 2.0: 1 Understanding UML	(UMLD01)
UML 2.0: 2 Working with Class Diagrams	(UMLD02)
UML 2.0: 3 Working with Common Diagrams	(UMLD03)
UML 2.0: 4 Working with Specialized Diagrams	(UMLD04)

### **UNIX Systems Series (UNXLIB)**

UNIX: 1 Introduction to UNIX	(UNXTC1)
UNIX: 2 Shells: Bourne, Korn, and C	(UNXTC3)
UNIX: 3 Shell Programming	(UNXTC4)
UNIX: 4 System Administration I	(UNXTC5)
UNIX: 5 System Administration II	(UNXTC6)
UNIX: 6 Process Management	(UNXTC7)

### **Visual Basic 2005 (L\_VBAS)**

Visual Basic 2005: 1 .NET Platform Architecture	(L_VB01)
Visual Basic 2005: 2 Managed Type Fundamentals	(L_VB02)
Visual Basic 2005: 3 Objects, Values, and Memory	(L_VB03)
Visual Basic 2005: 4 Reflection and Attributes	(L_VB04)
Visual Basic 2005: 5 Delegates and Events	(L_VB05)
Visual Basic 2005: 6 Asynchronous Execution	(L_VB06)
Visual Basic 2005: 7 Assemblies	(L_VB07)
Visual Basic 2005: 8 Windows Forms	(L_VB08)
Visual Basic 2005: 9 Code Access Security	(L_VB09)

### **Visual Basic 6 Series (VB6LIB)**

Visual Basic 6.0: 1 Programming Basics	(V6BC01)
Visual Basic 6.0: 2 Controls and Coding	(V6BC02)
Visual Basic 6.0: 3 Coding the Details	(V6BC03)
Visual Basic 6.0: 4 Lists and More Controls	(V6BC04)
Visual Basic 6.0: 5 Using Supplied Tools	(V6BC05)
Visual Basic 6.0: 6 Data Files and Printing	(V6BC06)
Visual Basic 6.0: 7 Program Tuning	(V6BC07)
Visual Basic 6.0: 8 Delivering the Program	(V6BC08)

### **Windows 2000 Basics (WINSLIB)**

Windows 2000 Basics: Server	(WINB02)
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### **Windows Vista Upgrade Series (MSVIST)**

Windows Vista Upgrade: 1 Understanding the New Interface	(MSVI01)
Windows Vista Upgrade: 2 Using New Features and Applications	(MSVI02)
Windows Vista Upgrade: 3 Planning a Corporate Deployment	(MSVI03)

## TECHNICAL MICROSOFT

### Exchange 2000 Administration MCSE 70-224 Series

- Exchange 2000 Administration MCSE 70-224: 1 Installation and Coexistence
- Exchange 2000 Administration MCSE 70-224: 2 Creating and Managing Recipient Objects
- Exchange 2000 Administration MCSE 70-224: 3 Creating and Managing Groups and Connectors
- Exchange 2000 Administration MCSE 70-224: 4 Deploying Instant Messaging
- Exchange 2000 Administration MCSE 70-224: 5 Administering the Chat Service
- Exchange 2000 Administration MCSE 70-224: 6 Working with Clients
- Exchange 2000 Administration MCSE 70-224: 7 Using Public Folders
- Exchange 2000 Administration MCSE 70-224: 8 Security and Performance
- Exchange 2000 Administration MCSE 70-224: 9 Backing Up Data

### IIS Series

- IIS 6: 1 Architecture and Features
- IIS 6: 2 Installation
- IIS 6: 3 Administration
- IIS 6: 4 Remote Administration
- IIS 6: 5 Creating and Configuring Web Sites
- IIS 6: 6 Creating and Configuring Applications and FTP Sites
- IIS 6: 7 Security
- IIS 6: 8 Working from the Command Line
- IIS 6: 9 Performance Tuning and Monitoring
- IIS 6:10 Maintenance and Troubleshooting
- IIS 6:11 Working with the Metabase
- I IIS 6:12 SMTP and NNTP
- I IIS 6:13 Publishing

### Microsoft.Net Applications MCSD/MCAD/MCDBA 70-316 Series

- MCSD/MCAD/MCDBA 70-316: 1 Windows Forms
- MCSD/MCAD/MCDBA 70-316: 2 Components, Assemblies, and Services
- MCSD/MCAD/MCDBA 70-316: 3 Data Binding and Data Manipulation
- MCSD/MCAD/MCDBA 70-316: 4 User Assistance and Accessibility
- MCSD/MCAD/MCDBA 70-316: 5 Testing, Deployment, Configuration and Support
- MCSD/MCAD/MCDBA 70-316: 6 Practice Exams

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### Microsoft .NET Architectures MCP/MCSD 70-300 Series

- MCP/MCSD 70-300: 1 Envisioning the Solution and Analyzing Business Requirements (ARCNET) (ARCNO1)
- MCP/MCSD 70-300: 2 Analyzing User, Operational, and Infrastructure Requirements (ARCNO2)
- MCP/MCSD 70-300: 3 Developing Specifications and Creating the Conceptual Design (ARCNO3)
- MCP/MCSD 70-300: 4 Creating the Logical Design (ARCNO4)
- MCP/MCSD 70-300: 5 Creating the Logical Data Model and Physical Design (ARCNO5)
- MCP/MCSD 70-300: 6 Deploying the Application and Creating Standards (ARCNO6)
- MCP/MCSD 70-300: 7 Practice Exam (ARCNO7)

### Microsoft .NET 2.0 App Development MCTS 70-536 Series

- Microsoft .NET 2.0 App Development MCTS 70-536: 1 Visual Basic Practice Exam 1 (536M50)
- Microsoft .NET 2.0 App Development MCTS 70-536: 2 Visual Basic Practice Exam 2 (536M51)
- Microsoft .NET 2.0 App Development MCTS 70-536: 3 Visual Basic Practice Exam 3 (536M52)
- Microsoft .NET 2.0 App Development MCTS 70-536: 4 C# Practice Exam 1 (536M53)
- Microsoft .NET 2.0 App Development MCTS 70-536: 5 C# Practice Exam 2 (536M54)
- Microsoft .NET 2.0 App Development MCTS 70-536: 6 C# Practice Exam 3 (536M55)

### Microsoft .NET 2.0 Web Development MCTS 70-528 Series

- Microsoft .NET 2.0 Web Development MCTS 70-528: 1 Visual Basic Practice Exam 1 (528M50)
- Microsoft .NET 2.0 Web Development MCTS 70-528: 2 Visual Basic Practice Exam 2 (528M51)
- Microsoft .NET 2.0 Web Development MCTS 70-528: 3 Visual Basic Practice Exam 3 (528M52)
- Microsoft .NET 2.0 Web Development MCTS 70-528: 4 C# Practice Exam 1 (528M53)
- Microsoft .NET 2.0 Web Development MCTS 70-528: 5 C# Practice Exam 2 (528M54)
- Microsoft .NET 2.0 Web Development MCTS 70-528: 6 C# Practice Exam 3 (528M55)

### MS Exchange Server 2003 MCSA/MCSE 70-284 Series

- MCSA/MCSE 70-284: 1 Implementing and Troubleshooting (EXMANG) (EXMA01)
- MCSA/MCSE 70-284: 2 Managing Exchange Recipient Objects (EXMA02)
- MCSA/MCSE 70-284: 3 Managing Address Lists and Policies (EXMA03)
- MCSA/MCSE 70-284: 4 Managing the Exchange Organization (EXMA04)
- MCSA/MCSE 70-284: 5 Managing Computers and Performance (EXMA05)
- MCSA/MCSE 70-284: 6 Security and Troubleshooting (EXMA06)
- MCSA/MCSE 70-284: 7 Practice Exams (EXMA07)

## TECHNICAL MICROSOFT (CONTINUED)

### MS Exchange Server 5.5 Series

- Exchange Server 5.5: 1 Planning (X51LIB) (X51C01)
- Exchange Server 5.5: 2 Strategies (X51C02)

Exchange Server 5.5: 3 Installing	(X51C03)		
Exchange Server 5.5: 4 Configuring	(X51C04)		
Exchange Server 5.5: 5 Managing	(X51C05)		
Exchange Server 5.5: 6 Monitoring	(X51C06)		
Exchange Server 5.5: 7 Troubleshooting	(X51C07)		
Exchange Server 5.5: 8 Connectivity	(X51C08)		
Exchange Server 5.5: 9 Site Solutions	(X51C09)		
<b>Project Server 2003 Series</b>	<b>(PRJSV3)</b>		
Project Server 2003: 1 Preparing to use Project Server	(PRJS01)		
Project Server 2003: 2 Installing and Configuring Project Server	(PRJS02)		
Project Server 2003: 3 Customizing Project Server	(PRJS03)		
Project Server 2003: 4 Customizing PWA and PWA Housekeeping	(PRJS04)		
Project Server 2003: 5 Identifying the Roles of the Project Manager and the Executive	(PRJS05)		
Project Server 2003: 6 Using Project Web Access	(PRJS06)		
<b>Server 2003 Security Admin MCSA/MCSE 70-299 Series</b>	<b>(SVSECA)</b>		
Server 2003 Security Admin MCSA/MCSE 70-299:1 Implementing, Managing, and Troubleshooting Security Policies	(SVSE01)		
Server 2003 Security Admin MCSA/MCSE 70-299: 2 Network Communications Security and Patch Management	(SVSE02)		
Server 2003 Security Admin MCSA/MCSE 70-299: 3 PKI Administration and IPsec Troubleshooting	(SVSE03)		
Server 2003 Security Admin MCSA/MCSE 70-299: 4 Planning and Implementing Security for Remote Users and Wireless Networks	(SVSE04)		
Server 2003 Security Admin MCSA/MCSE 70-299: 5 Practice Exams	(SVSE05)		
<b>SQL Server 2000 Admin MCDBA/MCSA/MCSE 70-228 Series</b>	<b>(S228AD)</b>		
MCDBA/MCSA/MCSE 70-228:1 Basic Concepts and Installation	(S22801)		
MCDBA/MCSA/MCSE 70-228:2 Advanced Installation	(S22802)		
MCDBA/MCSA/MCSE 70-228:3 Creating and Managing Databases	(S22803)		
MCDBA/MCSA/MCSE 70-228:4 Disaster Recovery and Data Integrity	(S22804)		
MCDBA/MCSA/MCSE 70-228:5 Extracting and Securing Data	(S22805)		
MCDBA/MCSA/MCSE 70-228:6 Automation and Performance	(S22806)		
MCDBA/MCSA/MCSE 70-228:7 Practice Exam	(S22807)		
		<b>SQL Server 2000 Database Design Series MCSE 70-229</b>	<b>(SQL229)</b>
		MCSE 70-229: 1 Data Modeling and Database Creation	(SQL201)
		MCSE 70-229: 2 Database Objects	(SQL202)
		MCSE 70-229: 3 Retrieving and Modifying Data	(SQL203)
		MCSE 70-229: 4 Indexes and Views	(SQL204)
		MCSE 70-229: 5 Database Programming	(SQL205)
		MCSE 70-229: 6 Remote Data Access and XML	(SQL206)
		MCSE 70-229: 7 Optimization and Security	(SQL207)
		MCSE 70-229: 8 Exam Preparation 1	(SQL208)
		MCSE 70-229: 9 Exam Preparation 2	(SQL209)
		<b>SQL Server 2005 MCTS 70-431 Series</b>	<b>(SQL431)</b>
		SQL Server 2005 MCTS 70-431: 1 Installing and Configuring SQL Server 2005	(SQL401)
		SQL Server 2005 MCTS 70-431: 2 Creating Databases	(SQL402)
		SQL Server 2005 MCTS 70-431: 3 Working with Tables and Programmability Objects	(SQL403)
		SQL Server 2005 MCTS 70-431: 4 Implementing Database Objects	(SQL404)
		SQL Server 2005 MCTS 70-431: 5 Supporting the XML Framework	(SQL405)
		SQL Server 2005 MCTS 70-431: 6 Enhancing Data Consumption and Throughput	(SQL406)
		SQL Server 2005 MCTS 70-431: 7 Maintaining and Backing Up Databases	(SQL407)
		SQL Server 2005 MCTS 70-431: 8 Monitoring Performance	(SQL408)
		SQL Server 2005 MCTS 70-431: 9 Troubleshooting and Optimizing	(SQL409)
		SQL Server 2005 MCTS 70-431:10 Implementing High Availability	(SQL410)
		SQL Server 2005 MCTS 70-431:11 Practice Exams	(SQL411)
		<b>SQL Server 6.5 Series</b>	<b>(SQS001)</b>
		SQL Server 6.5: 1 Introduction	(SQSC01)
		SQL Server 6.5: 2 Installation and Setup	(SQSC02)
		SQL Server 6.5: 3 Users and Replication	(SQSC03)
		SQL Server 6.5: 4 Database Administration	(SQSC04)
		SQL Server 6.5: 5 System Management	(SQSC05)
		SQL Server 6.5: 6 Tuning for Performance	(SQSC06)

## TECHNICAL MICROSOFT (CONTINUED)

### SQL Server 7 Admin Series

SQL Server 7 Admin: 1 Security Strategy  
 SQL Server 7 Admin: 2 System Requirements  
 SQL Server 7 Admin: 3 Migration Planning  
 SQL Server 7 Admin: 4 Replication Plans  
 SQL Server 7 Admin: 5 Installing the Server  
 SQL Server 7 Admin: 6 Other Installations  
 SQL Server 7 Admin: 7 Configuring  
 SQL Server 7 Admin: 8 Security Management  
 SQL Server 7 Admin: 9 Managing Accounts  
 SQL Server 7 Admin: 10 Managing Permissions  
 SQL Server 7 Admin: 11 Database Management  
 SQL Server 7 Admin: 12 Loading Databases  
 SQL Server 7 Admin: 13 Backups and Restores  
 SQL Server 7 Admin: 14 Managing Replication  
 SQL Server 7 Admin: 15 Management Tasks  
 SQL Server 7 Admin: 16 Monitoring Events  
 SQL Server 7 Admin: 17 Watching & Optimizing  
 SQL Server 7 Admin: 18 Server Repair  
 SQL Server 7 Admin: 19 More Troubleshooting

### TCP/IP Series

TCP/IP: 1 Introduction to TCP/IP Concepts  
 TCP/IP: 2 Data Delivery and Routing  
 TCP/IP: 3 Microsoft TCP/IP and IIS  
 TCP/IP: 4 Printing Services and DHCP  
 TCP/IP: 5 Name Resolution and WINS  
 TCP/IP: 6 Introduction to DNS Server  
 TCP/IP: 7 Managing DNS and TCP/IP  
 TCP/IP: 8 Utilities for Monitoring TCP/IP  
 TCP/IP: 9 Performance Monitor and RAS  
 TCP/IP: 10 PPTP and Troubleshooting

### Visual Basic .NET for Web MCSD/MCAD 70-305 Series

Visual Basic .NET for Web MCSD/MCAD 70-305: 1 Web Forms and Controls  
 Visual Basic .NET for Web MCSD/MCAD 70-305: 2 User Interface Navigation and Error Handling  
 Visual Basic .NET for Web MCSD/MCAD 70-305: 3 Binding, Consuming, and Manipulating Data  
 Visual Basic .NET for Web MCSD/MCAD 70-305: 4 Components, Assemblies, and Web Services  
 Visual Basic .NET for Web MCSD/MCAD 70-305: 5 Globalization and Legacy Code  
 Visual Basic .NET for Web MCSD/MCAD 70-305: 6 Maintaining, Supporting, and Configuring Web Applications  
 Visual Basic .NET for Web MCSD/MCAD 70-305: 7 Testing, Debugging, and Deploying Web Applications  
 Visual Basic .NET for Web MCSD/MCAD 70-305: 8 Practice Exams

(LA7LIB) **Visual Basic .NET for XML Web MCSD/MCAD 70-310 Series (XMLBAS)**  
 (LA7C01) Visual Basic .NET for XML Web MCSD/MCAD 70-310:  
 (LA7C02) DataSets and XML Data (XMIB01)  
 (LA7C03) Visual Basic .NET for XML Web MCSD/MCAD 70-310:  
 (LA7C04) .NET Remoting and Web Services (XMIB02)  
 (LA7C05) Visual Basic .NET for XML Web MCSD/MCAD 70-310:  
 (LA7C06) Windows Services and Component Services (XMIB03)  
 (LA7C07) Visual Basic .NET for XML Web MCSD/MCAD 70-310:  
 (LA7C08) Testing, Debugging, and Deployment (XMIB04)  
 (LA7C09) Visual Basic .NET for XML Web MCSD/MCAD 70-310:  
 (LA7C10) Security Issues (XMIB05)  
 (LA7C11) Visual Basic .NET for XML Web MCSD/MCAD 70-310:  
 (LA7C12) Practice Exams (XMIB06)  
 (LA7C13)  
 (LA7C14)  
 (LA7C15) **Visual Basic.NET Windows Apps MCSD/MCAD 70-306 Series (VBWIND)**  
 (LA7C16) MCSD/MCAD 70-306: 1 Windows Forms and  
 (LA7C17) Controls (VBWI01)  
 (LA7C18) MCSD/MCAD 70-306: 2 Exceptions, Components,  
 (LA7C19) and Assemblies (VBWI02)  
 (TCP001) MCSD/MCAD 70-306: 3 Binding and Manipulating  
 (TCPC01) Data (VBWI03)  
 (TCPC02) MCSD/MCAD 70-306: 4 Globalization and User  
 (TCPC03) Services (VBWI04)  
 (TCPC04) MCSD/MCAD 70-306: 5 Testing, Deploying, and  
 (TCPC05) Maintaining Windows Applications (VBWI05)  
 (TCPC06) MCSD/MCAD 70-306: 6 Practice Exam (VBWI06)  
 (TCPC07)  
 (TCPC08) **Visual C# Web Application MCAD 70-315 Series (WAC315)**  
 (TCPC09) MCAD 70-315: 1 Introducing Web Forms (WAC301)  
 (TCPC10) MCAD 70-315: 2 Controls and Input Validation (WAC302)  
 MCAD 70-315: 3 Implementing Navigation for the  
 User Interface (WAC303)  
 (VBNWEB) MCAD 70-315: 4 Error Handling, User Assistance,  
 and Accessibility (WAC304)  
 (VBNW01) MCAD 70-315: 5 Data Binding (WAC305)  
 (VBNW02) MCAD 70-315: 6 Accessing and Manipulating Data (WAC306)  
 (VBNW03) MCAD 70-315: 7 SQL Server Data and Data Errors (WAC307)  
 (VBNW04) MCAD 70-315: 8 Managing.NET Components  
 and Assemblies (WAC308)  
 (VBNW05) MCAD 70-315: 9 Web Services, Globalization,  
 and Legacy Code (WAC309)  
 (VBNW06) MCAD 70-315: 10 Testing and Debugging Web  
 Applications (WAC310)  
 (VBNW07) MCAD 70-315: 11 Deploying a Web Application  
 and Using Shared Assemblies (WAC311)  
 (VBNW08) MCAD 70-315: 12 Maintaining, Supporting, and  
 Configuring Web Applications (WAC312)  
 MCAD 70-315: 13 Practice Exam (WAC313)

## TECHNICAL MICROSOFT (CONTINUED)

### **Visual C# XML MCAD 70-320 Series**

MCAD 70-320: 1 Creating and Manipulating DataSets	(XMC301)
MCAD 70-320: 2 Accessing and Manipulating SQL Server Data	(XMC302)
MCAD 70-320: 3 Accessing and Manipulating XML Data	(XMC303)
MCAD 70-320: 4 .Net Remoting Architecture	(XMC304)
MCAD 70-320: 5 Applying .NET Remoting	(XMC305)
MCAD 70-320: 6 Web Services	(XMC306)
MCAD 70-320: 7 Windows Services	(XMC307)
MCAD 70-320: 8 Component Services	(XMC308)
MCAD 70-320: 9 Enterprise Services And Unmanaged Code	(XMC309)
MCAD 70-320: 10 Testing and Debugging	(XMC310)
MCAD 70-320: 11 Deployment	(XMC311)
MCAD 70-320: 12 Security	(XMC312)
MCAD 70-320: 13 Practice Exam	(XMC313)

### **Visual Studio .NET Advanced Topics Series**

Visual Studio .NET Advanced Topics: 1 Using Rich Web Controls and Debugging Applications	(VTOP01)
Visual Studio .NET Advanced Topics: 2 Data Binding and Working with Control Templates	(VTOP02)
Visual Studio .NET Advanced Topics: 3 Creating Mobile Applications and Using ADO.NET	(VTOP03)
Visual Studio .NET Advanced Topics: 4 Working with XML Configuration and HTTP Handlers	(VTOP04)
Visual Studio .NET Advanced Topics: 5 Caching, Security, and Migration	(VTOP05)
Visual Studio .NET Advanced Topics: 6 Working with Web Services	(VTOP06)
Visual Studio .NET Advanced Topics: 7 Deploying Applications	(VTOP07)

### **Visual Studio .NET and ASP .NET Series**

Visual Studio.NET and ASP .NET: 1 Getting Started	(VASP01)
Visual Studio.NET and ASP .NET: 2 Using Server Controls	(VASP02)
Visual Studio.NET and ASP .NET: 3 Working with Validation and Composite Controls	(VASP03)

### **Visual Studio .NET Overview Series**

Visual Studio .NET Overview: 1 Exploring the .NET Initiative	(VSTI01)
Visual Studio .NET Overview: 2 Languages and Application Development	(VSTI02)
Visual Studio .NET Overview: 3 Getting Started with .NET	(VSTI03)

### **Visual Studio .NET Programming with Visual C# Series**

Visual Studio.NET Programming with Visual C#: 1 Getting Started	(VPRG01)
Visual Studio.NET Programming with Visual C#: 2 Arrays and Classes	(VPRG02)
Visual Studio.NET Programming with Visual C#: 3 Creating Windows Applications	(VPRG03)

### **Windows 2000 Active Directory MCSE 70-217 Series**

MCSE 70-217: 1 Preparing for Active Directory	(W21701)
MCSE 70-217: 2. Building an Active Directory Structure	(W21702)

MCSE 70-217: 3 Administering Active Directory Services	(W21703)
MCSE 70-217: 4 Managing Servers	(W21704)
MCSE 70-217: 5 Understanding Group Policy	(W21705)
MCSE 70-217: 6 Managing User Environments with Group Policy	(W21706)
MCSE 70-217: 7 Distributing Software with Group Policy	(W21707)
MCSE 70-217: 8 Managing Security with Group Policy	(W21708)
MCSE 70-217: 9 Using Remote Installation Services	(W21709)

### **Windows 2000 Directory Design MCSE 70-219 Series**

MCSE 70-219: 1 Analyzing Business Requirements	(W21901)
MCSE 70-219: 2 Analyzing the Technical Environment	(W21902)
MCSE 70-219: 3 Analyzing Performance and Access	(W21903)
MCSE 70-219: 4 Analyzing Security Considerations	(W21904)
MCSE 70-219: 5 Analyzing the Impact of Active Directory	(W21905)
MCSE 70-219: 6 Analyzing Client Management Requirements	(W21906)
MCSE 70-219: 7 Directory Naming and DNS Placement	(W21907)
MCSE 70-219: 8 Designing Directory Service Architecture	(W21908)
MCSE 70-219: 9 Designing a Site Topology and Service Locations	(W21909)
MCSE 70-219: 10 Designing an OU Management Structure	(W21910)
MCSE 70-219: 11 Designing a Group Policy Management Structure	(W21911)
MCSE 70-219: 12 Planning for Coexistence with Other Directories	(W21912)
MCSE 70-219: 13 Schema Modification Policy and Implementation Plan	(W21913)

### **Windows 2000 Network Administration MCSE 70-216 Series**

Windows 2000 Network Administration MCSE 70-216: 1 Working with DNS and DHCP	(W21601)
Windows 2000 Network Administration MCSE 70-216: 2 Working with Remote Access	(W21602)
Windows 2000 Network Administration MCSE 70-216: 3 Working with Network Protocols	(W21603)
Windows 2000 Network Administration MCSE 70-216: 4 Working with WINS and NAT	(W21604)
Windows 2000 Network Administration MCSE 70-216: 5 Working with IP Routing	(W21605)
Windows 2000 Network Administration MCSE 70-216: 6 Working with Certificate Services	(W21606)

## TECHNICAL MICROSOFT (CONTINUED)

### **Windows 2000 Network Design MCSE 70-221 Series**

Windows 2000 Network Design MCSE 70-221: 1 Analyzing Business Needs	(W22101)
Windows 2000 Network Design MCSE 70-221: 2 Analyzing Technical Needs	(W22102)
Windows 2000 Network Design MCSE 70-221: 3 Infrastructure Design	(W22103)
Windows 2000 Network Design MCSE 70-221: 4 DHCP and Name Services	(W22104)
Windows 2000 Network Design MCSE 70-221: 5 Designing for the Internet	(W22105)
Windows 2000 Network Design MCSE 70-221: 6 Designing a WAN	(W22106)
Windows 2000 Network Design MCSE 70-221: 7 Management and Services	(W22107)

### **Windows 2000 Network Management MCSA 70-218 Series**

Windows 2000 Network Management MCSA 70-218: 1 Installing Devices and Managing Disks	(W21801)
Windows 2000 Network Management MCSA 70-218: 2 Configuring Volume Features and Replication	(W21802)
Windows 2000 Network Management MCSA 70-218: 3 Managing Permissions and Resources	(W21803)
Windows 2000 Network Management MCSA 70-218: 4 Updating Windows and Software	(W21804)
Windows 2000 Network Management MCSA 70-218: 5 Managing Group Policy	(W21805)
Windows 2000 Network Management MCSA 70-218: 6 Implementing Auditing and Account Policies	(W21806)
Windows 2000 Network Management MCSA 70-218: 7 Controlling File and Web Access	(W21807)
Windows 2000 Network Management MCSA 70-218: 8 Monitoring and Backing Up Systems	(W21808)
Windows 2000 Network Management MCSA 70-218: 9 Managing TPC/IP and DHCP	(W21809)
Windows 2000 Network Management MCSA 70-218: 10 Administering Name Resolution and DNS	(W21810)
Windows 2000 Network Management MCSA 70-218: 11 Managing Remote Access	(W21811)
Windows 2000 Network Management MCSA 70-218: 12 Configuring VPNs and Terminal Services	(W21812)
Windows 2000 Network Management MCSA 70-218: 13 Practice Test	(W21813)

### **Windows 2000 Professional Series MCSE 70-210 Series**

Windows 2000 Prof MCSE 70-210: 1 Installation	(WINP01)
Windows 2000 Prof MCSE 70-210: 2 Remote Installation and Upgrades	(WINP02)
Windows 2000 Prof MCSE 70-210: 3 Administering Resource	(WINP03)
Windows 2000 Prof MCSE 70-210: 4 Administering Shared Resources	(WINP04)
Windows 2000 Prof MCSE 70-210: 5 Managing Disks	(WINP05)
Windows 2000 Prof MCSE 70-210: 6 Managing Hardware	(WINP06)
Windows 2000 Prof MCSE 70-210: 7 Monitoring and Optimizing Your System	(WINP07)
Windows 2000 Prof MCSE 70-210: 8 Configuring Your Desktop	(WINP08)
Windows 2000 Prof MCSE 70-210: 9 Networking with Windows 2000 Professional	(WINP09)
Windows 2000 Prof MCSE 70-210: 10 Using TCP/IP	(WINP10)
Windows 2000 Prof MCSE 70-210: 11 Managing Users and Groups	(WINP11)
Windows 2000 Prof MCSE 70-210: 12 Securing Your System	(WINP12)

### **Windows 2000 Security Design Series 70-220**

Windows 2000 Security Design MCSE 70-220: 1 Analyzing Business Requirements	(W22001)
Windows 2000 Security Design MCSE 70-220: 2 Analyzing Technical Requirements	(W22002)
Windows 2000 Security Design MCSE 70-220: 3 Establishing a Security Baseline	(W22003)
Windows 2000 Security Design MCSE 70-220: 4 Planning Security for System Resources	(W22004)
Windows 2000 Security Design MCSE 70-220: 5 Designing a Security Group Strategy	(W22005)
Windows 2000 Security Design MCSE 70-220: 6 Designing Security Policy Inheritance	(W22006)
Windows 2000 Security Design MCSE 70-220: 7 Protecting Resources with Auditing and Encryption	(W22007)
Windows 2000 Security Design MCSE 70-220: 8 Using Native Windows 2000 Authentication	(W22008)
Windows 2000 Security Design MCSE 70-220: 9 Using Alternate Authentication Strategies	(W22009)
Windows 2000 Security Design MCSE 70-220: 10 Designing a Public Key Infrastructure	(W22010)
Windows 2000 Security Design MCSE 70-220: 11 Designing Security for Network Services	(W22011)
Windows 2000 Security Design MCSE 70-220: 12 Designing Security for Access Between Networks	(W22012)
Windows 2000 Security Design MCSE 70-220: 13 Designing Security for Communications Channels	(W22013)

## TECHNICAL MICROSOFT (CONTINUED)

<b>Windows 2000 Server Series 70-215</b>		<b>(W215SR)</b>	<b>Windows Server 2003 Administration MCSA/MCSE 70-290 Series</b>	<b>(W290SA)</b>
Windows 2000 Server MCSE 70-215: 1 Installation	(W21501)		Windows Server 2003 Administration MCSA/MCSE 70-290: 1 Overview of Windows Server 2003	(W29001)
Windows 2000 Server MCSE 70-215: 2 Hardware	(W21502)		Windows Server 2003 Administration MCSA/MCSE 70-290: 2 Managing Physical and Logical Disks	(W29002)
Windows 2000 Server MCSE 70-215: 3 Controlling Access to Files and Folders	(W21503)		Windows Server 2003 Administration MCSA/MCSE 70-290: 3 Configuring, Monitoring, and Troubleshooting Server Hardware	(W29003)
Windows 2000 Server MCSE 70-215: 4 Controlling Access to Web Resources and Printers	(W21504)		Windows Server 2003 Administration MCSA/MCSE 70-290: 4 Managing User, Group, and Computer Accounts	(W29004)
Windows 2000 Server MCSE 70-215: 5 Optimizing Your Server	(W21505)		MCSA/MCSE70-290: 5 Managing Access to Resources	(W29005)
Windows 2000 Server MCSE 70-215: 6 Recovering from Disaster	(W21506)		Windows Server 2003 Administration MCSA/MCSE 70-290: 6 Configuring Terminal Services	(W29006)
Windows 2000 Server MCSE 70-215: 7 Configuring Disks and Volumes	(W21507)		Windows Server 2003 Administration MCSA/MCSE 70-290: 7 Managing and Troubleshooting Terminal Services	(W29007)
Windows 2000 Server MCSE 70-215: 8 Administering Disks	(W21508)		Windows Server 2003 Administration MCSA/MCSE 70-290: 8 Using Server Management Tools	(W29008)
Windows 2000 Server MCSE 70-215: 9 Networking Your Server	(W21509)		Windows Server 2003 Administration MCSA/MCSE 70-290: 9 Managing Web Servers in IIS 6.0	(W29009)
Windows 2000 Server MCSE 70-215: 10 Implementing Remote Access	(W21510)		Windows Server 2003 Administration MCSA/MCSE 70-290:10 Monitoring Performance and Security	(W29010)
Windows 2000 Server MCSE 70-215: 11 Implementing Terminal Services	(W21511)		Windows Server 2003 Administration MCSA/MCSE 70-290:11 Planning Disaster Recovery	(W29011)
Windows 2000 Server MCSE 70-215: 12 Using Security Features	(W21512)		Windows Server 2003 Administration MCSA/MCSE 70-290:12 Implementing Disaster Recovery	(W29012)
<b>Windows Server 2003 Active Directory MCSE 70-294 Series</b>		<b>(W294AD)</b>	<b>Windows Server 2003 Infrastructure MCSE 70-297 Series</b>	
MCSE 70-294: 1 Active Directory Infrastructure Overview	(W29401)		MCSE 70-297: 1 Assessing the Environment	(SRIN01)
MCSE 70-294: 2 Working with User, Group, and Computer Accounts	(W29402)		MCSE 70-237: 2 Developing the Active Directory Infrastructure Design	(SRIN02)
MCSE 70-294: 3 Creating User and Group Strategies	(W29403)		MCSE 70-237: 3 Developing the Network Services Design	(SRIN03)
MCSE 70-294: 4 Working with Forests and Domains	(W29404)		MCSE 70-237: 4 Designing Logical Components	(SRIN04)
MCSE 70-294:5 Restructuring a Forest and Renaming Domains	(W29405)		MCSE 70-237: 5 Name Resolution	(SRIN05)
MCSE 70-294:6 Working with Trusts and Organizational Units	(W29406)		MCSE 70-238: 6 Remote Access and Address Management	(SRIN06)
MCSE 70-294: 7 Working with Active Directory Sites	(W29407)		MCSE 70-238: 7 Service Placement and Sizing	(SRIN07)
MCSE 70-294:8 Working with Domain Controllers	(W29408)		MCSE 70-238: 8 The Physical Design	(SRIN08)
MCSE 70-294:9 Working with Global Catalog Servers and Schema	(W29409)		MCSE 70-238: 9 Practice Exam	(SRIN09)
MCSE 70-294:10 Working with Group Policy	(W29410)			
MCSE 70-294:11 Deploying Software Via Group Policy	(W29411)			
MCSE 70-294:12 Ensuring Active Directory Availability	(W29412)			

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### Windows Server 2003 Network Management MCSE 70-291 Series

Windows Server 2003 Network Management MCSE 70-291: 1 TCP/IP Protocol	(W29101)
Windows Server 2003 Network Management MCSE 70-291: 2 IP Addressing and Routing	(W29102)
Windows Server 2003 Network Management MCSE 70-291: 3 Classless Subnet Masking and Client Address Configuration	(W29103)
Windows Server 2003 Network Management MCSE 70-291: 4 The Dynamic Host Configuring Protocol (DHCP)	(W29104)
Windows Server 2003 Network Management MCSE 70-291: 5 Integrating and Troubleshooting DHCP	(W29105)
Windows Server 2003 Network Management MCSE 70-291: 6 Windows Internet Name Server (WINS)	(W29106)
Windows Server 2003 Network Management MCSE 70-291: 7 WINS Client and Interoperability and NetBIOS	(W29107)
Windows Server 2003 Network Management MCSE 70-291: 8 Domain Naming System Concepts	(W29108)
Windows Server 2003 Network Management MCSE 70-291: 9 The DNS Server	(W29109)
Windows Server 2003 Network Management MCSE 70-291:10 Routing and Remote Access Service VPN Services	(W29110)
Windows Server 2003 Network Management MCSE 70-291: 11 Security Templates and Software Updates	(W29111)
Windows Server 2003 Network Management MCSE 70-291: 12 Monitoring and Troubleshooting Network Activity	(W29112)
Windows Server 2003 Network Management MCSE 70-291: 13 LAN Routing and Dial-Up Services	(W29113)
Windows Server 2003 Network Management MCSE 70-291: 14 LAN and Dial-Up Services	(W29114)

### Windows Server 2003 Network Planning MCSE 70-293 Series

(W293NP)

Windows Server 2003 Network Planning MCSE 70-293:1 Using Planning Tools and Documentation	(W29301)
Windows Server 2003 Network Planning MCSE 70-293:2 Server Roles and Security	(W29302)
Windows Server 2003 Network Planning MCSE 70-293:3 TCP/IP Infrastructure	(W29303)
Windows Server 2003 Network Planning MCSE 70-293:4 Routing	(W29304)
Windows Server 2003 Network Planning MCSE 70-293:5 Internet Connectivity	(W29305)
Windows Server 2003 Network Planning MCSE 70-293:6 DNS Name Resolution	(W29306)
Windows Server 2003 Network Planning MCSE 70-293:7 NetBIOS Name Resolution	(W29307)
Windows Server 2003 Network Planning MCSE 70-293: 8 Remote Access	(W29308)
Windows Server 2003 Network Planning MCSE 70-293: 9 High Availability	(W29309)
Windows Server 2003 Network Planning MCSE 70-293: 10 Windows Cluster Services and Network Load Balancing	(W29310)
Windows Server 2003 Network Planning MCSE 70-293: 11 Internet Protocol	(W29311)
Windows Server 2003 Network Planning MCSE 70-293: 12 Security Framework	(W29312)
Windows Server 2003 Network Planning MCSE 70-293: 13 Public Key Infrastructure	(W29313)

### Windows Server 2003 Security MCSE 70-298 Series

(SRSCUR)

MCSE 70-298: 1 Designing a Secure Network Framework	(SRSC01)
MCSE 70-298: 2 Defining a Baseline Security Template	(SRSC02)
MCSE 70-298: 3 Designing Role-Based Server Security	(SRSC03)
MCSE 70-298: 4 Securing a Public Key Infrastructure and Network Management Processes	(SRSC04)
MCSE 70-298: 5 Designing Network Infrastructure Security	(SRSC05)
MCSE 70-298: 6 Securing Data Transmissions and Wireless Networks	(SRSC06)
MCSE 70-298: 7 Securing Internet Information Services	(SRSC07)
MCSE 70-298: 8 Securing VPNs, Extranets, and Network Clients	(SRSC08)
MCSE 70-298: 9 Securing Active Directory	(SRSC09)
MCSE 70-298: 10 Designing an Access Control Strategy for Files and Folders	(SRSC10)
MCSE 70-298: 11 Designing an Encrypted File System and Securing Backup/Restore Processes	(SRSC11)
MCSE 70-298: 12 Practice Exam	(SRSC12)

## TECHNICAL MICROSOFT (CONTINUED)

### Windows Server 2003 Series

Windows Server 2003: 1 Installation and Setup	(WSER01)
Windows Server 2003: 2 Working with Active Directory	(WSER02)
Windows Server 2003: 3 Printing and IP Addressing	(WSER03)
Windows Server 2003: 4 Managing Users and Permissions	(WSER04)
Windows Server 2003: 5 Managing Backup and Security	(WSER05)

### Windows XP Application Support MCDST 70-272 Series

Windows XP Application Support MCDST 70-272: 1 The Operating System and Internet Explorer	(XPAP01)
Windows XP Application Support MCDST 70-272: 2 Office and Outlook Applications	(XPAP02)
Windows XP Application Support MCDST 70-272: 3 Hardware and Network Connectivity	(XPAP03)
Windows XP Application Support MCDST 70-272: 4 Application Security and Security Incidents	(XPAP04)
Windows XP Application Support MCDST 70-272: 5 Practice Exams	(XPAP05)

### Windows XP Professional MCSE 70-270 Series (X270PR)

Windows XP Professional MCSE 70-270: 1 Installation	(X27001)
Windows XP Professional MCSE 70-270: 2 Administering Resources	(X27002)
Windows XP Professional MCSE 70-270: 3 Configuring Hardware	(X27003)
Windows XP Professional MCSE 70-270: 4 Optimizing the System	(X27004)
Windows XP Professional MCSE 70-270: 5 Configuring the Desktop	(X27005)
Windows XP Professional MCSE 70-270: 6 Networking the System	(X27006)
Windows XP Professional MCSE 70-270: 7 Securing the System	(X27007)

### Windows XP System Support MCDST 70-271 Series

MCDST 70-271: 1 Installing Windows XP	(W27101)
MCDST 70-271: 2 Configuring and Troubleshooting Resources	(W27102)
MCDST 70-271: 3 Managing Disks	(W27103)
MCDST 70-271: 4 Managing Hardware Devices	(W27104)
MCDST 70-271: 5 Configuring the Desktop and User Profiles	(W27105)
MCDST 70-271: 6 Performance Monitoring and Network Troubleshooting	(W27106)
MCDST 70-271: 7 Practice Exam	(W27107)

## TECHNICAL WEB DEVELOPMENT

(TWEB)

### CGI/Perl Series

(CGP001)

CGI/Perl: 1 Getting Familiar with Forms	(CGPC01)
CGI/Perl: 2 Building Programs	(CGPC02)
CGI/Perl: 3 Web Applications	(CGPC03)
CGI/Perl: 4 Interacting with Databases	(CGPC04)

### CIW Foundations 1D0-510 Series

(L\_CIW)

CIW Foundations 1D0-510: 1 IT Job Roles	(L_CI01)
CIW Foundations 1D0-510: 2 Internet Access Infrastructure	(L_CI02)
CIW Foundations 1D0-510: 3 Web Browsers	(L_CI03)
CIW Foundations 1D0-510: 4 Electronic Mail	(L_CI04)
CIW Foundations 1D0-510: 5 Networking and Internet Services	(L_CI05)
CIW Foundations 1D0-510: 6 Communicating with Internet Technology	(L_CI06)
CIW Foundations 1D0-510: 7 Web Browser Customizations	(L_CI07)
CIW Foundations 1D0-510: 8 Internet Client Security Issues	(L_CI08)
CIW Foundations 1D0-510: 9 Web Search Engines	(L_CI09)
CIW Foundations 1D0-510:10 PIMs, File Transmissions ,and Usage Issues	(L_CI10)
CIW Foundations 1D0-510:11 Project Management Concepts	(L_CI11)
CIW Foundations 1D0-510:12 Database Concepts	(L_CI12)
CIW Foundations 1D0-510:13 Web Page Creation	(L_CI13)
CIW Foundations 1D0-510:14 HTML and Graphics	(L_CI14)
CIW Foundations 1D0-510:15 Web Page Design and Color	(L_CI15)
CIW Foundations 1D0-510:16 HTML User-Input Forms	(L_CI16)
CIW Foundations 1D0-510:17 HTML Frames	(L_CI17)
CIW Foundations 1D0-510:18 XML and Server-Side Programming Languages	(L_CI18)
CIW Foundations 1D0-510:19 Web Site Navigation and Accessibility	(L_CI19)
CIW Foundations 1D0-510:20 Cascading Style Sheets (CSS)	(L_CI20)
CIW Foundations 1D0-510:21 Extensible Hypertext Markup Language (XHTML)	(L_CI21)
CIW Foundations 1D0-510:22 Web Technologies	(L_CI22)
CIW Foundations 1D0-510:23 GUI HTML-Editing Software	(L_CI23)
CIW Foundations 1D0-510:24 Web Site Performance Issues	(L_CI24)
CIW Foundations 1D0-510:25 Web Site Planning	(L_CI25)
CIW Foundations 1D0-510:26 Web Site Development and Maintenance	(L_CI26)
CIW Foundations 1D0-510:27 Oral Web Site Presentation	(L_CI27)
CIW Foundations 1D0-510:28 E-Commerce Technologies and Concepts	(L_CI28)

## TECHNICAL WEB DEVELOPMENT (CONTINUED)

CIW Foundations 1D0-510:29 Database Connectivity	(L_CI29)	<b>ColdFusion MX Series</b>	<b>(CFUSMX)</b>
CIW Foundations 1D0-510:30 Service Providers	(L_CI30)	ColdFusion MX: 1 Introduction and Installation	(CFUS01)
CIW Foundations 1D0-510:31 The End User Experience/ Site Creativity	(L_CI31)	ColdFusion MX: 2 Talking with the Database	(CFUS02)
CIW Foundations 1D0-510:32 Copyright and Ethical Issues	(L_CI32)	ColdFusion MX: 3 Displaying Data	(CFUS03)
CIW Foundations 1D0-510:33 Basic Data Communications	(L_CI33)	ColdFusion MX: 4 Programming and Application Framework	(CFUS04)
CIW Foundations 1D0-510:34 Networking Hardware	(L_CI34)	ColdFusion MX: 5 Custom Tags and Building Blocks	(CFUS05)
CIW Foundations 1D0-510:35 IP Addresses	(L_CI35)	ColdFusion MX: 6 Using E-mail, Complex Data Types, and FTP	(CFUS06)
CIW Foundations 1D0-510:36 Internet Servers	(L_CI36)	ColdFusion MX: 7 Securing, Debugging, and Improving Application Performance	(CFUS07)
CIW Foundations 1D0-510:37 Client Performance Issues	(L_CI37)	ColdFusion MX: 8 Using Flash, Java, and XML	(CFUS08)
CIW Foundations 1D0-510:38 Network-Aware System Maintenance	(L_CI38)	ColdFusion MX: 9 Integration and Understanding Fusebox and FLiP	(CFUS09)
CIW Foundations 1D0-510:39 Network-Based Client Operating Systems	(L_CI39)	ColdFusion MX: 10 Functions, Tags, and Resources	(CFUS10)
CIW Foundations 1D0-510:40 Wireless Networks	(L_CI40)	<b>Dreamweaver 8 Series</b>	<b>(DW8DEL)</b>
CIW Foundations 1D0-510:41 Managing IT Careers	(L_CI41)	Dreamweaver 8: 1 New Design Tools	(DW8D01)
<b>Certified Internet Webmaster Security 1D0-470 Series</b>	<b>(CIWSEC)</b>	Dreamweaver 8: 2 New Application Development Features	(DW8D02)
CIW Security 1D0-470: 1 Security fundamentals	(CIWS01)	<b>Dreamweaver MX Series</b>	<b>(DWEAMX)</b>
CIW Security 1D0-470: 2 Attack Types and Encryption	(CIWS02)	Dreamweaver MX: 1 Introduction	(DWEA01)
CIW Security 1D0-470: 3 Protocol Layers and Security	(CIWS03)	Dreamweaver MX: 2 Setting Up a Web Site	(DWEA02)
CIW Security 1D0-470: 4 Firewalls	(CIWS04)	Dreamweaver MX: 3 Designing the Site	(DWEA03)
CIW Security 1D0-470: 5 Operating System Security	(CIWS05)	Dreamweaver MX: 4 Adding Graphics	(DWEA04)
CIW Security 1D0-470: 6 Assessing and Reducing Risk	(CIWS06)	Dreamweaver MX: 5 Tables	(DWEA05)
CIW Security 1D0-470: 7 Security Auditing	(CIWS07)	Dreamweaver MX: 6 Frames	(DWEA06)
CIW Security 1D0-470: 8 Auditing and the Control Phase	(CIWS08)	Dreamweaver MX: 7 Styles and CSS	(DWEA07)
CIW Security 1D0-470: 9 Attack Detection and Response	(CIWS09)	Dreamweaver MX: 8 Dynamic HTML	(DWEA08)
CIW Security 1D0-470: 10 Auditing and Log Analysis	(CIWS10)	Dreamweaver MX: 9 Advanced DHTML	(DWEA09)
		Dreamweaver MX: 10 Multimedia Integration	(DWEA10)
		Dreamweaver MX: 11 Dynamic Web Sites	(DWEA11)
		Dreamweaver MX: 12 Forms and Interactivity	(DWEA12)

## TECHNICAL WEB DEVELOPMENT (CONTINUED)

<b>Dreamweaver MX 2004 Series (DW04MX)</b>		<b>Flash MX ActionScript Series (ACTNSC)</b>
Dreamweaver MX 2004: 1 Interface and Web Page Creation Basics (DW0401)		Flash MX ActionScript: 1 Getting Started (ACTN01)
Dreamweaver MX 2004:2 Project Planning, Link Creation, and HTML Editing (DW0402)		Flash MX ActionScript: 2 Directing and Managing Movies (ACTN02)
Dreamweaver MX 2004: 3 Images, Image Maps, and Assets (DW0403)		Flash MX ActionScript: 3 Using Variables, Properties, and Functions (ACTN03)
Dreamweaver MX 2004: 4 Tables, Frames, and Framesets (DW0504)		Flash MX ActionScript: 4 Creating Objects and Interactive Elements (ACTN04)
Dreamweaver MX 2004: 5 Dynamic HTML (DW0505)		Flash MX ActionScript: 5 Working with Text, Buttons, and Menus (ACTN05)
Dreamweaver MX 2004: 6 Advanced Behaviors and Forms (DW0406)		Flash MX ActionScript: 6 Statements, Expressions, and Testing (ACTN06)
Dreamweaver MX 2004: 7 Uploading Projects and Working with Templates (DW0407)		Flash MX ActionScript: 7 Adding Advanced Features (ACTN07)
		Flash MX ActionScript: 8 Finishing Touches (ACTN08)
<b>Dynamic HTML Series (DHT001)</b>		<b>FrontPage 2000 Series (FTPG2K)</b>
Dynamic HTML: 1 DHTML and Style Sheets (DHTC01)		FrontPage 2000: 1 Creating Web Sites (FTPG01)
Dynamic HTML: 2 Using JavaScript (DHTC02)		FrontPage 2000: 2 Building Pages (FTPG02)
Dynamic HTML: 3 Objects and Events (DHTC03)		FrontPage 2000: 3 Working with Images (FTPG03)
Dynamic HTML: 4 Styles and Content (DHTC04)		FrontPage 2000: 4 Adding Spark to Your Site (FTPG04)
Dynamic HTML: 5 Data from Other Sources (DHTC05)		
<b>Flash 8 Series (FL8DEL)</b>		<b>GUI Design Series (GUILIB)</b>
Flash 8: What's New to Basic (FL8D01)		GUI Design: 1 Planning an Interface (GUIC01)
Flash 8: What's New to Professional (FL8D02)		GUI Design: 2 Developing an Interface (GUIC02)
		GUI Design: 3 Designing Screen Elements (GUIC03)
<b>Flash MX Series (FLMXSH)</b>		<b>Internet Marketing Series (ECOMRC)</b>
Flash MX: 1 Flash Overview (FLMX01)		Internet Marketing: 1 Your E-Business (ECOM01)
Flash MX: 2 Animation (FLMX02)		Internet Marketing: 2 Getting Started (ECOM02)
Flash MX: 3 Text and Forms (FLMX03)		Internet Marketing: 3 Influences on E-Commerce (ECOM03)
Flash MX: 4 Coordinated Animations (FLMX04)		Internet Marketing: 4 Killer Apps (ECOM04)
Flash MX: 5 Sound and Music (FLMX05)		Internet Marketing: 5 Developing Your E-Business (ECOM05)
		Internet Marketing: 6 Real-Time and Data Mining (ECOM06)
		Internet Marketing: 7 Lowering Your Business Costs (ECOM07)
		Internet Marketing: 8 Customer Service and Payment (ECOM08)
		Internet Marketing: 9 Marketing Your E-Business (ECOM09)
		Internet Marketing: 10 Advertising on the Internet (ECOM10)
		Internet Marketing: 11 Building Marketing Strategy (ECOM11)
		Internet Marketing: 12 Resource Planning (ECOM12)
		Internet Marketing: 13 Managing Your E-Business (ECOM13)
<b>Flash MX 2004 Series (FL04MX)</b>		<b>JAVA 1.2 Series (JVVLIB)</b>
Flash MX 2004: 1 Using the Interface and Importing Graphics (FL0401)		Java 1.2: 1 Writing Java Programs (JVVC01)
Flash MX 2004: 2 Drawing, Painting, and Using the Library (FL0402)		Java 1.2: 2 Java Programming Basics (JVVC02)
Flash MX 2004: 3 Creating Animation (FL0403)		Java 1.2: 3 Using Objects and Arrays (JVVC03)
Flash MX 2004: 4 Using Shape Tween and Timelines Effects (FL0404)		Java 1.2: 4 Creating Java Applets (JVVC04)
Flash MX 2004: 5 Using Sound and Layers (FL0405)		Java 1.2: 5 Graphics and User Events (JVVC05)
Flash MX 2004: 6 Adding Symbol and Buttons (FL0406)		Java 1.2: 6 Putting Your Skills to Work (JVVC06)
Flash MX 2004: 7 ActionScrip, Behaviors, and Publishing (FL0407)		
<b>Flash MX 2004 ActionScript 2.0 Series (AS20FL)</b>		
Flash MX 2004 ActionScript 2.0: 1 Object-Oriented Programming (AS2001)		
Flash MX 2004 ActionScript 2.0: 2 Properties and Methods (AS2002)		
Flash MX 2004 ActionScript 2.0: 3 Implementing Inheritance and Interfaces (AS2003)		
Flash MX 2004 ActionScript 2.0: 4 Inter-Object Communications (AS2004)		
Flash MX 2004 ActionScript 2.0: 5 Building User Interface Components (AS2005)		

## TECHNICAL WEB DEVELOPMENT (CONTINUED)

### Java 2 Enterprise Design Series

Java 2 Enterprise Design: 1 Enterprise Foundations	(J51301)
Java 2 Enterprise Design: 2 Modeling Components with JavaBeans	(J51302)
Java 2 Enterprise Design: 3 Enterprise Data and JDBC	(J51303)
Java 2 Enterprise Design: 4 Network and Web Communications	(J51304)
Java 2 Enterprise Design: 5 CORBA, RMI, and DCOM Communications	(J51305)
Java 2 Enterprise Design: 6 Naming, Directory, Trading, and Activation Services	(J51306)
Java 2 Enterprise Design: 7 Messaging and Transaction Services	(J51307)
Java 2 Enterprise Design: 8 Systems Assurance and Security	(J51308)
Java 2 Enterprise Design: 9 Java's Security Features	(J51309)
Java 2 Enterprise Design: 10 Enterprise Web Enabling	(J51310)
Java 2 Enterprise Design: 11 Java Servlets	(J51311)
Java 2 Enterprise Design: 12 JavaServer Pages	(J51312)
Java 2 Enterprise Design: 13 Enterprise Applications and Enterprise JavaBeans	(J51313)
Java 2 Enterprise Design: 14 Advanced Enterprise JavaBeans and Application Integration	(J51314)

### Java 2 5.0 Programming Series

Java 2 5.0 Programming: 1 Fundamentals	(J25001)
Java 2 5.0 Programming: 2 Introducing Data Types and Operators	(J25002)
Java 2 5.0 Programming: 3 Program Control Statements	(J25003)
Java 2 5.0 Programming: 4 Classes, Objects, and Methods	(J25004)
Java 2 5.0 Programming: 5 More Data Types and Operators	(J25005)
Java 2 5.0 Programming: 6 More Methods and Classes	(J25006)
Java 2 5.0 Programming: 7 Inheritance	(J25007)
Java 2 5.0 Programming: 8 Packages and Interfaces	(J25008)
Java 2 5.0 Programming: 9 Exception Handling	(J25009)
Java 2 5.0 Programming: 10 Using I/O	(J25010)
Java 2 5.0 Programming: 11 Multithread Programming	(J25011)
Java 2 5.0 Programming: 12 Enumerations and Autoboxing	(J25012)
Java 2 5.0 Programming: 13 Generics	(J25013)
Java 2 5.0 Programming: 14 Applets and Events	(J25014)

### Java 2 Programmer Certification 310-035 Series (J25310)

Java 2 Programmer Certification 310-035: 1 Java and Object-Oriented Fundamentals	(J25301)
Java 2 Programmer Certification 310-035: 2 Declarations, Flow Control, and Exception Handling	(J25302)
Java 2 Programmer Certification 310-035: 3 Classes, Interfaces, Methods, and Garbage Collection	(J25303)
Java 2 Programmer Certification 310-035: 4 Threads	(J25304)
Java 2 Programmer Certification 310-035: 5 The java.lang Package	(J25305)
Java 2 Programmer Certification 310-035: 6 The java.util Package	(J25306)
Java 2 Programmer Certification 310-035: 7 GUI Components and Containers of the java.awt Package	(J25307)
Java 2 Programmer Certification 310-035: 8 Layouts and Event Handlers of the java.awt Package	(J25308)
Java 2 Programmer Certification 310-035: 9 Graphic and Image Elements of the java.awt Package	(J25309)
Java 2 Programmer Certification 310-035: 10 The java.io Package	(J25310)

### JavaScript Series

JavaScript: 1 Start Using JavaScript	(HTL001)
JavaScript: 2 Using JavaScript for Interactivity	(HTL002)
JavaScript: 3 Using Advanced JavaScript	(HTL003)

### Photoshop Series

Photoshop: 1 Managing Graphics Files	(PHSC01)
Photoshop: 2 Colors, Brushes, and Printing	(PHSC02)
Photoshop: 3 Selecting and Retouching	(PHSC03)
Photoshop: 4 Text, Fills, and Actions	(PHSC04)
Photoshop: 5 Using Layers and Plug-Ins	(PHSC05)
Photoshop: 6 Manipulating Images	(PHSC06)

### Photoshop 7 Series

Photoshop 7: 1 The Application and its Elements	(PHOT01)
Photoshop 7: 2 Opening and Navigating Images	(PHOT02)
Photoshop 7: 3 Pixels, Image Sizes, and Color	(PHOT03)
Photoshop 7: 4 Saving and Printing	(PHOT04)
Photoshop 7: 5 The Paint Tools	(PHOT05)
Photoshop 7: 6 Modifying Images	(PHOT06)
Photoshop 7: 7 Cleaning Images and Undoing	(PHOT07)
Photoshop 7: 8 Making Selections	(PHOT08)
Photoshop 7: 9 Modifying Selections and Color Filling	(PHOT09)
Photoshop 7: 10 Layers	(PHOT10)
Photoshop 7: 11 Adding Type	(PHOT11)
Photoshop 7: 12 Filters and Color Correction	(PHOT12)
Photoshop 7: 13 Creating Graphics for the Web	(PHOT13)

## TECHNICAL WEB DEVELOPMENT (CONTINUED)

### Java 2 Programmer Certification 310-035 Series (J25310)

Java 2 Programmer Certification 310-035: 1 Java and Object-Oriented Fundamentals	(J25301)
Java 2 Programmer Certification 310-035: 2 Declarations, Flow Control, and Exception Handling	(J25302)
Java 2 Programmer Certification 310-035: 3 Classes, Interfaces, Methods, and Garbage Collection	(J25303)
Java 2 Programmer Certification 310-035: 4 Threads	(J25304)
Java 2 Programmer Certification 310-035: 5 The java.lang Package	(J25305)
Java 2 Programmer Certification 310-035: 6 The java.util Package	(J25306)
Java 2 Programmer Certification 310-035: 7 GUI Components and Containers of the java.awt Package	(J25307)
Java 2 Programmer Certification 310-035: 8 Layouts and Event Handlers of the java.awt Package	(J25308)
Java 2 Programmer Certification 310-035: 9 Graphic and Image Elements of the java.awt Package	(J25309)
Java 2 Programmer Certification 310-035: 10 The java.io Package	(J25310)

### JavaScript Series (JAVSCR)

JavaScript: 1 Start Using JavaScript	(HTL001)
JavaScript: 2 Using JavaScript for Interactivity	(HTL002)
JavaScript: 3 Using Advanced JavaScript	(HTL003)

### Photoshop Series (PHSLIB)

Photoshop: 1 Managing Graphics Files	(PHSC01)
Photoshop: 2 Colors, Brushes, and Printing	(PHSC02)
Photoshop: 3 Selecting and Retouching	(PHSC03)
Photoshop: 4 Text, Fills, and Actions	(PHSC04)
Photoshop: 5 Using Layers and Plug-Ins	(PHSC05)
Photoshop: 6 Manipulating Images	(PHSC06)

### Photoshop 7 Series (PHOTOS)

Photoshop 7: 1 The Application and its Elements	(PHOT01)
Photoshop 7: 2 Opening and Navigating Images	(PHOT02)
Photoshop 7: 3 Pixels, Image Sizes, and Color	(PHOT03)
Photoshop 7: 4 Saving and Printing	(PHOT04)
Photoshop 7: 5 The Paint Tools	(PHOT05)
Photoshop 7: 6 Modifying Images	(PHOT06)
Photoshop 7: 7 Cleaning Images and Undoing	(PHOT07)
Photoshop 7: 8 Making Selections	(PHOT08)
Photoshop 7: 9 Modifying Selections and ColorFilling	(PHOT09)
Photoshop 7: 10 Layers	(PHOT10)
Photoshop 7: 11 Adding Type	(PHOT11)
Photoshop 7: 12 Filters and Color Correction	(PHOT12)
Photoshop 7: 13 Creating Graphics for the Web	(PHOT13)

### Photoshop CS Series (PHSHCS)

Photoshop CS: 1 Getting Started	(PHSH01)
Photoshop CS: 2 Navigation and Layers	(PHSH02)
Photoshop CS: 3 Selection and Color	(PHSH03)
Photoshop CS: 4 Paint, Drawing and Text	(PHSH04)
Photoshop CS: 5 Layer Styles and Filters	(PHSH05)
Photoshop CS: 6 Adjustment Layers, Tools and Layer Masks	(PHSH06)
Photoshop CS: 7 Image Output and Web Design	(PHSH07)

### PHP and MySQL Series (PHPSQL)

PHP and MySQL: 1 Installing Required Software	(PHPS01)
PHP and MySQL: 2 PHP Basics	(PHPS02)
PHP and MySQL: 3 Programming with PHP	(PHPS03)

PHP and MySQL: 4 Creating Dynamic Web Sites	(PHPS04)
PHP and MySQL: 5 SQL and MySQL Basics	(PHPS05)
PHP and MySQL: 6 Advanced SQL and MySQL	(PHPS06)
PHP and MySQL: 7 Error Handling and Debugging	(PHPS07)
PHP and MySQL: 8 Using PHP with MySQL	(PHPS08)
PHP and MySQL: 9 Developing Web Applications	(PHPS08)
PHP and MySQL: 10 Cookies and Sessions	(PHPS10)
PHP and MySQL: 11 Web Application Security	(PHPS11)
PHP and MySQL: 12 Extended Topics	(PHPS12)
PHP and MySQL: 13 Content Management Example	(PHPS13)
PHP and MySQL: 14 User Registration Example	(PHPS14)
PHP and MySQL: 15 E-Commerce Example	(PHPS15)

### Visual C# Series (L\_VISC)

✓ Visual C#: 1 .NET - What You Need to Know	(L_VI01)
✓ Visual C#: 2 First C# Programs	(L_VI02)
✓ Visual C#: 3 Data Types in C#	(L_VI03)
✓ Visual C#: 4 Operators and Expressions	(L_VI04)
✓ Visual C#: 5 Control Structures	(L_VI05)
✓ Visual C#: 6 Object-Oriented Programming	(L_VI06)
✓ Visual C#: 7 Classes	(L_VI07)
✓ Visual C#: 8 More About Types	(L_VI08)
✓ Visual C#: 9 Methods, Properties and Operators	(L_VI09)
✓ Visual C#: 10 Characters and Strings	(L_VI10)
✓ Visual C#: 11 Arrays and Indexers	(L_VI11)
✓ Visual C#: 12 Inheritance	(L_VI12)
✓ Visual C#: 13 Virtual Methods and Polymorphism	(L_VI13)
✓ Visual C#: 14 Formatting and Conversion	(L_VI14)
✓ Visual C#: 15 Exceptions	(L_VI15)
✓ Visual C#: 16 Interfaces	(L_VI16)
✓ Visual C#: 17 Interfaces and Collections	(L_VI17)
✓ Visual C#: 18 Delegates and Events	(L_VI18)
✓ Visual C#: 19 Introduction to Windows Forms	(L_VI19)

### Visual InterDev 6 Series (VIDLIB)

Visual InterDev 6: 1 Learning the Basics	(VIDC01)
Visual InterDev 6: 2 Using HTML	(VIDC02)
Visual InterDev 6: 3 Dynamic Content	(VIDC03)
Visual InterDev 6: 4 Objects and Databases	(VIDC04)
Visual InterDev 6: 5 Database Interaction	(VIDC05)
Visual InterDev 6: 6 Active Server Pages	(VIDC06)
Visual InterDev 6: 7 Controls and Scripts	(VIDC07)
Visual InterDev 6: 8 Testing and Debugging	(VIDC08)
Visual InterDev 6: 9 Management and Design	(VIDC09)

## End User & Technical Course List –June 2007

### TECHNICAL WEB DEVELOPMENT (*CONTINUED*)

#### **Web Design & Graphics Series (WBDSGR)**

Web Design & Graphics: 1 Introduction to Design	(WBDS01)
Web Design & Graphics: 2 Making Your Site Fast and Viewable	(WBDS02)
Web Design & Graphics: 3 Building Your Site with Images	(WBDS03)
Web Design & Graphics: 4 Building Your Site with Formatting	(WBDS04)
Web Design & Graphics: 5 Using Other Tools	(WBDS05)

#### **Web Publishing and Design with HTML 4.01 and XHTML (HTMLXH)**

Web Publishing and Design: 1 Getting Organized	(HTML01)
Web Publishing and Design: 2 Basics of HTML and XHTML	(HTML02)
Web Publishing and Design: 3 HTML, XHTML and Cascading Style Sheets (CSS)	(HTML03)
Web Publishing and Design: 4 Advanced Cascading Style Sheets (CSS), Forms, and DHTML	(HTML04)
Web Publishing and Design: 5 Adding Interactivity and Multimedia with HTML and XHTML	(HTML05)

#### **WebSphere Studio Application Developer and J2EE Series (WSAD50)**

WebSphere Studio Application Developer and J2EE:1 Overview	(WSAD01)
WebSphere Studio Application Developer and J2EE: 2 User Interface and Servlet Design	(WSAD02)
WebSphere Studio Application Developer and J2EE: 3 Servlet Development	(WSAD03)
WebSphere Studio Application Developer and J2EE: 4 JavaServer Pages Concepts and Development	(WSAD04)
WebSphere Studio Application Developer and J2EE: 5 Struts and XML/XSL Web Interfaces	(WSAD05)
WebSphere Studio Application Developer and J2EE: 6 Controller, Domain, and Data Mapping Design	(WSAD06)
WebSphere Studio Application Developer and J2EE: 7 Unit and Functional Testing	(WSAD07)

#### **WebSphere 7.0 with Rational Application Developer Series (L\_WSRA)**

WebSphere 7.0 with Rational Application Developer: 1	(L_WS01)
Introduction to Rational Application Developer	(L_WS01)
WebSphere 7.0 with Rational Application Developer: 2	(L_WS02)
Programming Technologies Overview	(L_WS02)
WebSphere 7.0 with Rational Application Developer: 3	(L_WS03)
Environment Setup and Preferences	(L_WS03)
WebSphere 7.0 with Rational Application Developer: 4	(L_WS04)
Projects	(L_WS04)
WebSphere 7.0 with Rational Application Developer: 5	(L_WS05)
Rational Unified Process (RUP) and Unified Modeling Language (UML)	(L_WS05)
WebSphere 7.0 with Rational Application Developer: 6	(L_WS06)
Developing Java Applications	(L_WS06)
WebSphere 7.0 with Rational Application Developer: 7	(L_WS07)
Developing Database Applications	(L_WS07)
WebSphere 7.0 with Rational Application Developer: 8	(L_WS08)
Developing Graphical User Interface (GUI) Applications	(L_WS08)
WebSphere 7.0 with Rational Application Developer: 9	(L_WS09)
Developing XML Applications	(L_WS09)
WebSphere 7.0 with Rational Application Developer: 10	(L_WS10)
Developing JSP/Servlet based Web applications	(L_WS10)
WebSphere 7.0 with Rational Application Developer: 11	(L_WS11)
Developing Struts-based Web Applications	(L_WS11)
WebSphere 7.0 with Rational Application Developer: 12	(L_WS12)
Developing Java Server Faces (JSF)-based Web Applications	(L_WS12)
WebSphere 7.0 with Rational Application Developer:13	(L_WS13)
Developing Enterprise Generation Language (EGL)-based Web Applications	(L_WS13)
WebSphere 7.0 with Rational Application Developer:14	(L_WS14)
Developing Enterprise Java Beans (EJB)-based Web Applications	(L_WS14)
WebSphere 7.0 with Rational Application Developer:15	(L_WS15)
Developing Java 2, Enterprise Edition (J2EE)-based Web Applications	(L_WS15)
WebSphere 7.0 with Rational Application Developer: 16	(L_WS16)
Developing Web Services Applications	(L_WS16)
WebSphere 7.0 with Rational Application Developer: 17	(L_WS17)
Servers and Server Configuration	(L_WS17)
WebSphere 7.0 with Rational Application Developer: 18	(L_WS18)
Debug Local and Remote Applications	(L_WS18)
WebSphere 7.0 with Rational Application Developer: 19	(L_WS19)
Enterprise Application Deployment	(L_WS19)
WebSphere 7.0 with Rational Application Developer: 20	(L_WS20)
Review and Summary	(L_WS20)

#### **XML Series (XMLCOD)**

XML: 1 Viewing and Understanding XML	(XMLC01)
XML: 2 Creating a Basic Document	(XMLC02)
XML: 3 Building DTDs and Checking Documents	(XMLC03)
XML: 4 Entities	(XMLC04)
XML: 5 The Document Object Model	(XMLC05)
XML: 6 CSS and XSL Style Sheets	(XMLC06)

## End User & Technical Course List –June 2007

To help you locate courses more easily, the End User Courses have been arranged into the following topic areas: Business Skills Development, Desktop Computing, Home and Small Business.

### END USER BUSINESS SKILLS DEVELOPMENT (EUBSD)

<b>Basics of Business Math Series</b>	<b>(MATHBB)</b>
Basics of Business Math: 1 Fractions	(MATH01)
Basics of Business Math: 2 Decimals	(MATH02)
Basics of Business Math: 3 Calculator	(MATH03)
Basics of Business Math: 4 Equations	(MATH04)
Basics of Business Math: 5 Percents	(MATH05)
Basics of Business Math: 6 Reports	(MATH06)
<b>Customer Service Series</b>	<b>(CUSLIB)</b>
Customer Service: 1 Defining Service	(CUSC01)
Customer Service: 2 Communicating	(CUSC02)
Customer Service: 3 Fixing Problems	(CUSC03)
Customer Service: 4 Building a Department	(CUSC04)
Customer Service: 5 Tools of the Trade	(CUSC05)
<b>Grammar Series</b>	<b>(GRAMBB)</b>
Grammar: 1 Fundamental Sentence Structures	(GRAM01)
Grammar: 2 Punctuation	(GRAM02)
Grammar: 3 Complex Sentence Structures	(GRAM03)
Grammar: 4 Advanced Grammar	(GRAM04)
<b>Instructional Design Series</b>	<b>(INSD01)</b>
Instructional Design: 1 Process, Needs, and Roles	(INSD01)
Instructional Design: 2 Analysis and Objectives	(INSD02)
Instructional Design: 3 Design Concepts	(INSD03)
Instructional Design: 4 Planning and Implementation	(INSD04)
Instructional Design: 5 Evaluation	(INSD05)
<b>Motivation Series</b>	<b>(MOTLIB)</b>
Motivation: 1 Leading with a Vision	(MOTC01)
Motivation: 2 Communicating	(MOTC02)
Motivation: 3 Rewarding and Correcting	(MOTC03)
Motivation: 4 Performance and Training	(MOTC04)
Motivation: 5 Building Trust	(MOTC05)

### END USER BUSINESS SKILLS DEVELOPMENT

#### (CONTINUED)

<b>Negotiating Series</b>	<b>(NGOLIB)</b>
Negotiating: 1 Negotiating Techniques	(NGOC01)
Negotiating: 2 Gaining Control	(NGOC02)
Negotiating: 3 Closing the Deal	(NGOC03)
Negotiating: 4 Everyday Negotiations	(NGOC04)
<b>Project Management Series</b>	<b>(PROJMG)</b>
Project Management: 1 Project Management Overview	(PROJ01)
Project Management: 2 Understanding the Project Manager's Role	(PROJ02)
Project Management: 3 Defining the Problem	(PROJ03)
Project Management: 4 Determining the Strategy	(PROJ04)
Project Management: 5 Developing the Work Breakdown Structure	(PROJ05)
Project Management: 6 Estimating and Scheduling Resources	(PROJ06)
Project Management: 7 Understanding Scheduling Computations	(PROJ07)
Project Management: 8 Tracking Project Activities	(PROJ08)
Project Management: 9 Closing Out the Project	(PROJ09)
Project Management: 10 Formalizing Project Management Standards	(PROJ10)
Project Management: 11 Developing Project Teams	(PROJ11)
Project Management: 12 Ensuring Your Own Effectiveness	(PROJ12)
<b>Project Management Professional Certification 2005</b>	<b>(PMP5UP)</b>
Project Management Professional Certification 2005: 1 Project Management Framework and Initiating the Project	(PMP501)
Project Management Professional Certification 2005: 2 Project Planning Processes	(PMP502)
Project Management Professional Certification 2005: 3 Project Execution and Quality Management	(PMP503)
Project Management Professional Certification 2005: 4 Project Monitoring and Control	(PMP504)
Project Management Professional Certification 2005: 5 Project Closing	(PMP505)
Project Management Professional Certification 2005: 6 Professional Responsibility	(PMP506)
Project Management Professional Certification 2005: 7 Practice Exams	(PMP507)
<b>Time Management Fundamentals Series</b>	<b>(TIME01)</b>
Time Management Fundamentals: 1 Evaluating and Improving Time Management	(TIME01)
Time Management Fundamentals: 2 Organizational Tasks and Creating Uninterrupted Time	(TIME02)
Time Management Fundamentals: 3 Managing Meetings	(TIME03)
Time Management Fundamentals: 4 Managing Workload	(TIME04)
Time Management Fundamentals: 5 Managing Time with Co-Workers	(TIME05)

## End User & Technical Course List –June 2007

<b>END USER/DESKTOP COMPUTING</b>	<b>(EUDC)</b>	Crystal Reports 8: 6 Formulas and Functions	<b>(CRYS06)</b>
<b>Access 2000 MOS Series</b>	<b>(A2KMOU)</b>	Crystal Reports 8: 7 Printing and Exporting	<b>(CRYS07)</b>
Access 2000 MOS: 1 Creating Databases	(A2KM01)	Crystal Reports 8: 8 Linking Tables	<b>(CRYS08)</b>
Access 2000 MOS: 2 Building Tables	(A2KM02)		
Access 2000 MOS: 3 Modifying Tables	(A2KM03)	<b>Crystal Reports XI Series</b>	<b>(XICRYS)</b>
Access 2000 MOS: 4 Sorting and Filtering	(A2KM04)	Crystal Reports XI: 1 Navigating the Design Environment	<b>(XICR01)</b>
Access 2000 MOS: 5 Relationships and Queries	(A2KM05)	Crystal Reports XI: 2 Selecting Just the Right Data Source(s) for Your Report	<b>(XICR02)</b>
Access 2000 MOS: 6 Building Forms	(A2KM06)	Crystal Reports XI: 3 Do It Yourself and Wizard Reporting	<b>(XICR03)</b>
Access 2000 MOS: 7 Producing Reports	(A2KM07)	Crystal Reports XI: 4 Selecting and Organizing Your Report Data	<b>(XICR04)</b>
Access 2000 MOS: 8 Advanced Tasks	(A2KM08)	Crystal Reports XI: 5 Manipulating Your Report Data in Meaningful Ways	<b>(XICR05)</b>
		Crystal Reports XI: 6 Letting Formulas and Functions Do All the Work	<b>(XICR06)</b>
<b>Access 2002 Series</b>	<b>(AXPMOU)</b>	Crystal Reports XI: 7 Creating Dynamic Reports with Parameters	<b>(XICR07)</b>
Access 2002: 1 Creating Databases	(AXPM01)	Crystal Reports XI: 8 Formatting Reports that Function and Sizzle Parameters	<b>(XICR08)</b>
Access 2002: 2 Building Tables	(AXPM02)	Crystal Reports XI: 9 Making Report Sections Work for You	<b>(XICR09)</b>
Access 2002: 3 Modifying Tables	(AXPM03)	Crystal Reports XI:10 Visualizing Your Report Data with Charts and Maps	<b>(XICR10)</b>
Access 2002: 4 Sorting and Filtering	(AXPM04)		
Access 2002: 5 Relationships & Queries	(AXPM05)	<b>Excel 2000 MOS Series</b>	<b>(E2KMOU)</b>
Access 2002: 6 Building Forms	(AXPM06)	Excel 2000 MOS: 1 Working with Cells	<b>(E2KM01)</b>
Access 2002: 7 Producing Reports	(AXPM07)	Excel 2000 MOS: 2 Working with Files	<b>(E2KM02)</b>
Access 2002: 8 Advanced Tasks	(AXPM08)	Excel 2000 MOS: 3 Formatting Worksheets	<b>(E2KM03)</b>
		Excel 2000 MOS: 4 Page Setup and Printing	<b>(E2KM04)</b>
<b>Access 2003 Series</b>	<b>(MACCS3)</b>	Excel 2000 MOS: 5 Worksheets and Workbooks	<b>(E2KM05)</b>
Access 2003: 1 Introduction to Access	(MACC01)	Excel 2000 MOS: 6 Formulas and Functions	<b>(E2KM06)</b>
Access 2003: 2 Designing and Building Tables	(MACC02)	Excel 2000 MOS: 7 Charts and Objects	<b>(E2KM07)</b>
Access 2003: 3 Enhanced Tables & Datasheets	(MACC03)		
Access 2003: 4 Searches and Queries	(MACC04)	<b>Excel 2000 MOS Expert Series</b>	<b>(E2KEXP)</b>
Access 2003: 5 Advanced Queries and Calculations	(MACC05)	Excel 2000 MOS Expert: 1 Importing and Exporting Data	<b>(E2KE01)</b>
Access 2003: 6 Access Report System	(MACC06)	Excel 2000 MOS Expert: 2 Working with Templates, Links, and Report Manager	<b>(E2KE02)</b>
Access 2003: 7 The Internet, Forms, and the Analyzer	(MACC07)	Excel 2000 MOS Expert: 3 Formatting, Sorting, and Filtering Data	<b>(E2KE03)</b>
		Excel 2000 MOS Expert: 4 Naming Ranges, Working with Macros, and Customizing Toolbars	<b>(E2KE04)</b>
<b>Access 2007 Series</b>	<b>(07ACCE)</b>	Excel 2000 MOS Expert: 5 Validating and Auditing Data	<b>(E2KE05)</b>
✓ Access 2007: 1 Introduction to Access	(07AC01)	Excel 2000 MOS Expert: 6 Analyzing Data and Using PivotTables	<b>(E2KE06)</b>
✓ Access 2007: 2 Creating Tables	(07AC02)	Excel 2000 MOS Expert: 7 Sharing Work and Adding Security	<b>(E2KE07)</b>
✓ Access 2007: 3 Working with Tables	(07AC03)		
		<b>Excel 2002 Series</b>	<b>(EXPMOU)</b>
<b>Computer Basics</b>	<b>(CMB1)</b>	Excel 2002: 1 Working with Cells	<b>(EXPM01)</b>
Computer Basics: 1 Using Your PC	(CMB001)	Excel 2002: 2 Working with Files	<b>(EXPM02)</b>
		Excel 2002: 3 Formatting Worksheets	<b>(EXPM03)</b>
<b>Computing Concepts Series</b>	<b>(COMCPT)</b>	Excel 2002: 4 Page Setup and Printing	<b>(EXPM04)</b>
Computing Concepts: 1 Types of Security	(COMC01)	Excel 2002: 5 Worksheets and Workbooks	<b>(EXPM05)</b>
Computing Concepts: 2 Security Risks	(COMC02)	Excel 2002: 6 Formulas and Functions	<b>(EXPM06)</b>
Computing Concepts: 3 Database Basics	(COMC03)	Excel 2002: 7 Charts and Objects	<b>(EXPM07)</b>
Computing Concepts: 4 Selecting Databases	(COMC04)		
Computing Concepts: 5 Data Processing	(COMC05)		
Computing Concepts: 6 Managing Data	(COMC06)		
Computing Concepts: 7 Teleprocessing	(COMC07)		
Computing Concepts: 8 Transmitting Data	(COMC08)		
Computing Concepts: 9 Messages	(COMC09)		
<b>Crystal Reports 8 Series</b>	<b>(CRYSTL)</b>		
Crystal Reports 8: 1 Getting Started	(CRYS01)		
Crystal Reports 8: 2 Designing a Report	(CRYS02)		
Crystal Reports 8: 3 Selecting Records	(CRYS03)		
Crystal Reports 8: 4 Sorting and Grouping Data	(CRYS04)		
Crystal Reports 8: 5 Creating Summary Totals, Reports, and Graphs			

## End User & Technical Course List –June 2007

<b>Excel 2003 Series</b>	<b>(EXCL03)</b>	Lotus Notes 6.5: 2 Calendar, To Do Lists and Address Books	(ITNT02)
Excel 2003: 1 Getting Started	(EXCL01)	Lotus Notes 6.5: 3 Databases	(ITNT03)
Excel 2003: 2 Creating a Spreadsheet	(EXCL02)	Lotus Notes 6.5: 4 Managing and Enhancing Documents	(ITNT04)
Excel 2003: 3 Formatting Data	(EXCL03)	Lotus Notes 6.5: 5 Advanced Notes Features	(ITNT05)
Excel 2003: 4 Editing and Printing Worksheets	(EXCL04)		
Excel 2003: 5 Managing Worksheets	(EXCL05)		
Excel 2003: 6 Charts and Databases	(EXCL06)		
Excel 2003: 7 Hypertext and Tips	(EXCL07)		
<b>✓ Excel 2007 Series</b>	<b>(07EXCE)</b>	<b>Lotus Notes R5 Series</b>	<b>(NO5LIB)</b>
✓ Excel 2007: 1 Getting Started	(07EX01)	Lotus Notes R5: 1 Getting Around in Notes	(NO5C01)
✓ Excel 2007: 2 Creating a Worksheet	(07EX02)	Lotus Notes R5: 2 Reading and Sending Mail	(NO5C02)
✓ Excel 2007: 3 Formatting Data	(07EX03)	Lotus Notes R5: 3 Managing Mail	(NO5C03)
		Lotus Notes R5: 4 Using the Calendar	(NO5C04)
		Lotus Notes R5: 5 Meetings and Address Books	(NO5C05)
		Lotus Notes R5: 6 Browsing the Web	(NO5C06)
		Lotus Notes R5: 7 Editing Documents	(NO5C07)
		Lotus Notes R5: 8 Using Document Tables	(NO5C08)
		Lotus Notes R5: 9 File Attachments and Links	(NO5C09)
		Lotus Notes R5: 10 Finding and Viewing Data	(NO5C10)
		Lotus Notes R5: 11 Replication	(NO5C11)
		Lotus Notes R5: 12 Using Notes Remotely	(NO5C12)
<b>GroupWise 5.5 Series</b>	<b>(GROU55)</b>	<b>Office 2000 Series</b>	<b>(O2KLIB)</b>
GroupWise 5.5: 1 Getting Started with GroupWise	(GROU01)	Office 2000: 1 Getting Started	(O2KC01)
GroupWise 5.5: 2 Creating and Sending Messages	(GROU02)	Office 2000: 2 Editing Text and Printing	(O2KC02)
GroupWise 5.5: 3 Organizing Your Mailbox	(GROU03)	Office 2000: 3 Text and Document Formats	(O2KC03)
GroupWise 5.5: 4 Calendar, Task, and Phone Features	(GROU04)	Office 2000: 4 Introduction to Word	(O2KC04)
GroupWise 5.5: 5 Managing Documents and Folders	(GROU05)	Office 2000: 5 Introduction to Excel	(O2KC05)
GroupWise 5.5: 6 Advanced GroupWise Features	(GROU06)	Office 2000: 6 Introduction to Outlook	(O2KC06)
		Office 2000: 7 Introduction to PowerPoint	(O2KC07)
		Office 2000: 8 Introduction to Access	(O2KC08)
<b>GroupWise 6.5 Series</b>	<b>(GW65NV)</b>	<b>Office 2003 Series</b>	<b>(OFFC11)</b>
GroupWise 6.5: 1 Getting Started	(GW6501)	Office 2003: What's New: 1 New Features	(OFFC01)
GroupWise 6.5: 2 Message and the Address Book	(GW6502)	Office 2003: What's New: 2 Changes in Applications	(OFFC02)
GroupWise 6.5: 3 Managing Messages	(GW6503)		
GroupWise 6.5: 4 Calendars and Tasks	(GW6504)	<b>✓ Office 2007 Series</b>	<b>(MSOF07)</b>
GroupWise 6.5: 5 Advanced GroupWise Features	(GW6505)	Office 2007: 1 Navigating the New Interface	(MSOF01)
GroupWise 6.5: 6 Managing Documents	(GW6506)	Office 2007: 2 What's New in Word	(MSOF02)
GroupWise 6.5: 7 Remote Access and Customizing GroupWise	(GW6507)	Office 2007: 3 What's New in Excel	(MSOF03)
GroupWise 6.5: 8 Mobile GroupWise Access	(GW6508)	Office 2007: 4 What's New in PowerPoint	(MSOF04)
		Office 2007: 5 What's New in Access	(MSOF05)
		Office 2007: 6 What's New in Outlook	(MSOF06)
		✓ Office 2007: 7 Common Tasks	(MSOF07)
<b>Internet Explorer 6 Series</b>	<b>(INTLIB)</b>	<b>Office XP Upgrade Series</b>	<b>(OFXPNW)</b>
Internet Explorer 6: 1 Browsing the Web	(IE6I01)	Office XP Upgrade: 1 Getting Around in the New Interface	(OFXP01)
Internet Explorer 6: 2 Using Files and Mail	(IE6I02)	Office XP Upgrade: 2 New Options and Tools	(OFXP02)
		Office XP Upgrade: 3 Changes in Applications	(OFXP03)
<b>Internet Explorer 7 Series</b>	<b>(IE7DEL)</b>	<b>Outlook 2002 Series</b>	<b>(OXPMOU)</b>
Internet Explorer 7: 1 Learning the New Interface and Features	(IE7D01)	Outlook 2002: 1 Navigating in Outlook	(OXPM01)
		Outlook 2002: 2 Reading and Sending Messages	(OXPM02)
		Outlook 2002: 3 Customizing and Organizing Messages	(OXPM03)
		Outlook 2002: 4 Using the Calendar	(OXPM04)
		Outlook 2002: 5 Using Tasks and Notes	(OXPM05)
<b>Introduction to PCs Series</b>	<b>(PCS4HM)</b>		
Introduction to PCs: 1 Introducing the PC	(PCS401)		
Introduction to PCs: 2 Using Your PC	(PCS402)		
Introduction to PCs: 3 Working with Folders and Files	(PCS403)		
Introduction to PCs: 4 Inside Your PC	(PCS404)		
Introduction to PCs: 5 Basic Peripherals	(PCS405)		
Introduction to PCs: 6 Other Peripherals	(PCS406)		
Introduction to PCs: 7 Understanding Software	(PCS407)		
Introduction to PCs: 8 Introducing the Internet	(PCS408)		
Introduction to PCs: 9 Internet and E-mail Tips	(PCS409)		
Introduction to PCs: 10 Troubleshooting and Tips	(PCS410)		
<b>Lotus Notes 6.5 Series</b>	<b>(LTNT65)</b>		
Lotus Notes 6.5: 1 Mail	(ITNT01)		

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### END USER/DESKTOP COMPUTING (CONTINUED)

#### **Outlook 2003 Series**

Outlook 2003: 1 Getting Started	(OUTLK3) (OUTL01)
Outlook 2003: 2 Managing Messages	(OUTL02)
Outlook 2003: 3 Contacts and Calendar Entries	(OUTL03)
Outlook 2003: 4 Tasks, Notes, and Journal Entries	(OUTL04)
Outlook 2003: 5 Newsgroups and Outlook Web Access	(OUTL05)
Outlook 2003: 6 Collaboration and Security	(OUTL06)
Outlook 2003: 7 Personalizing Outlook and Other Tips	(OUTL07)

#### **Paint Shop Pro 5 Series**

Paint Shop Pro 5: 1 Working With Graphics	(PSP001) (PSPC01)
Paint Shop Pro 5: 2 Enhancing Images	(PSPC02)

#### **PowerPoint 2000 MOS Series**

PowerPoint 2000 MOS: 1 Presentations	(P2KMOU) (P2KM01)
PowerPoint 2000 MOS: 2 Layout and Text	(P2KM02)
PowerPoint 2000 MOS: 3 Graphics and Tables	(P2KM03)
PowerPoint 2000 MOS: 4 Custom Slides	(P2KM04)
PowerPoint 2000 MOS: 5 Showing Slides	(P2KM05)

#### **PowerPoint 2002 Series**

PowerPoint 2002: 1 Presentations	(PXPMOU) (PXPM01)
PowerPoint 2002: 2 Layout and Text	(PXPM02)
PowerPoint 2002: 3 Graphics and Tables	(PXPM03)
PowerPoint 2002: 4 Custom Slides	(PXPM04)
PowerPoint 2002: 5 Showing Slides	(PXPM05)

#### **PowerPoint2003 Series**

PowerPoint 2003: 1 Introduction to PowerPoint	(PWPT03) (PWPT01)
PowerPoint 2003: 2 Completing the Presentation	(PWPT02)
PowerPoint 2003: 3 Maximizing Presentation Effectiveness	(PWPT03)
PowerPoint 2003: 4 Color, Masters, and Templates	(PWPT04)
PowerPoint 2003: 5 Drawings, Charts, Sound and Video	(PWPT05)
PowerPoint 2003: 6 Animation, Web Pages, and Collaboration	(PWPT06)

#### **Project 2000 MOS Series**

Project 2000 MOS: 1 Starting a Project	(PRJMOU) (PRJM01)
Project 2000 MOS: 2 Scheduling Tasks and Adding Resources	(PRJM02)
Project 2000 MOS: 3 Managing Work and Multiple Projects	(PRJM03)
Project 2000 MOS: 4 Using Project Central	(PRJM04)
Project 2000 MOS: 5 Customizing the Project	(PRJM05)
Project 2000 MOS: 6 Creating Reports and Exporting Data	(PRJM06)

#### **Project 2003 Series**

Project 2003: 1 Learning the Basics	(PRJ3MS) (PRJ301)
Project 2003: 2 Setting up a Project	(PRJ302)
Project 2003: 3 Managing Project File	(PRJ303)
Project 2003: 4 Creating a Task List	(PRJ304)
Project 2003: 5 Scheduling Tasks	(PRJ305)
Project 2003: 6 Viewing a Schedule	(PRJ306)
Project 2003: 7 Defining Resources and Costs	(PRJ307)
Project 2003: 8 Assigning Resources and Costs	(PRJ308)
Project 2003: 9 Tracking a Project	(PRJ309)
Project 2003: 10 Analyzing Progress and Revising the Schedule	(PRJ310)

#### **SAP R/3 Release 4.6 Series**

SAP R/3 Release 4.6: 1 Getting Started	(SAPR34) (SAPR01)
SAP R/3 Release 4.6: 2 Using the Task Interface	(SAPR02)
SAP R/3 Release 4.6: 3 Working with Data in a Task	(SAPR03)
SAP R/3 Release 4.6: 4 Optimizing R/3 and Getting Help	(SAPR04)
SAP R/3 Release 4.6: 5 Reporting	(SAPR05)

#### **SharePoint 2003 Series**

SharePoint 2003: 1 SharePoint Basics	(SP03MS) (SP0301)
SharePoint 2003: 2 Standard Libraries and Lists	(SP0302)
SharePoint 2003: 3 Advanced SharePoint Features	(SP0303)
SharePoint 2003: 4 Site Administration Basics	(SP0304)
SharePoint 2003: 5 Advanced Administration Functions	(SP0305)

#### **Visio 2002 Series**

Visio 2002: 1 Using Tools, Commands, Custom Toolbars, and Menus	(VIS2K2) (VIS201)
Visio 2002: 2 Working with Objects and Hyperlinks	(VIS202)
Visio 2002: 3 Using the Shape Menu	(VIS203)
Visio 2002: 4 Working with Shapes	(VIS204)
Visio 2002: 5 Defining and Using Styles, Custom Properties, and Templates	(VIS205)
Visio 2002: 6 Working with Pages, Layers, and Stencils	(VIS206)
Visio 2002: 7 Working with Data	(VIS207)
Visio 2002: 8 Understanding Shape Sheets	(VIS208)
Visio 2002: 9 Working with Flowcharts	(VIS209)
Visio 2002: 10 Creating Database Models	(VIS210)

#### **Windows 2000 Basics**

Windows 2000 Basics: Client	(WINSLIB) (WINB01)
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#### **Windows XP Upgrade Series**

Windows XP Upgrade: 1 Home Edition	(OSXPNW) (OSXP01)
Windows XP Upgrade: 2 Professional	(OSXP02)

#### **Word 2000 MOS Series**

Word 2000 MOS: 1 Managing Documents	(W2KMOU) (W2KM01)
Word 2000 MOS: 2 Working with Text	(W2KM02)
Word 2000 MOS: 3 Formatting Paragraphs	(W2KM03)
Word 2000 MOS: 4 Page Format and Printing	(W2KM04)
Word 2000 MOS: 5 Tables and Other Objects	(W2KM05)

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### END USER/DESKTOP COMPUTING (CONTINUED)

<b>Word 2000 MOS Expert Series</b>	<b>(W2KEXP)</b>
Word 2000 MOS Expert: 1 Page Formatting	(W2KE01)
Word 2000 MOS Expert: 2 Managing Documents	(W2KE02)
Word 2000 MOS Expert: 3 Inserting Objects	(W2KE03)
Word 2000 MOS Expert: 4 Advanced Features	(W2KE04)
Word 2000 MOS Expert: 5 Workgroups	(W2KE05)
<b>Word 2002 Series</b>	<b>(WXPMOU)</b>
Word 2002: 1 Managing Documents	(WXPM01)
Word 2002: 2 Working with Text	(WXPM02)
Word 2002: 3 Formatting Paragraphs	(WXPM03)
Word 2002: 4 Page Format and Printing	(WXPM04)
Word 2002: 5 Tables and Other Objects	(WXPM05)
<b>Word 2003 Series</b>	<b>(WORD03)</b>
Word 2003: 1 Introduction to Word	(WORD01)
Word 2003: 2 Navigating, Editing, and Working with Text Blocks	(WORD02)
Word 2003: 3 Spell Checking, Print Preparation, and Other Tips	(WORD03)
Word 2003: 4 Formatting Characters, Fonts, Text, and Paragraphs	(WORD04)
Word 2003: 5 Formatting Tabs, Pages, and Documents	(WORD05)
Word 2003: 6 Styles, Templates, and Formatting Tips	(WORD06)
Word 2003: 7 Borders, Tables, and Columns	(WORD07)
Word 2003: 8 Lists, Images, and Art	(WORD08)
Word 2003: 9 Creating Projects with Word	(WORD09)

### END USER HOME & SMALL BUSINESS (EUHSB)

<b>Interview Skills Series</b>	<b>(ITVLIB)</b>
Interview Skills: 1 Getting the Interview	(ITVC01)
Interview Skills: 2 Preparing Yourself	(ITVC02)
Interview Skills: 3 Making an Entrance	(ITVC03)
Interview Skills: 4 Listening and Answering	(ITVC04)
Interview Skills: 5 Taking the Reins	(ITVC05)
Interview Skills: 6 Asking Questions	(ITVC06)
Interview Skills: 7 Opening Interviews	(ITVC07)
Interview Skills: 8 Tough Interviews	(ITVC08)
Interview Skills: 9 Following Through	(ITVC09)

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### ECDL & BCS

#### **BCS Certificate for IT Users (Level 2) - Unit E Series** (BCS2IT)

BCS Certificate for IT Users (Level 2) - Unit E: Unit E Using IT (BCS205)

#### **European Computer Driving License Version 4.0 XP Series** (E4XPDL)

European Computer Driving License Version 4.0 XP: 1 Concepts of Information Technology (IT) (E4XP01)

European Computer Driving License Version 4.0 XP: 2 Using the Computer and Managing Files (E4XP02)

European Computer Driving License Version 4.0 XP: 3 Word Processing (E4XP03)

European Computer Driving License Version 4.0 XP: 4 Spreadsheets (E4XP04)

European Computer Driving License Version 4.0 XP: 5 Database (E4XP05)

European Computer Driving License Version 4.0 XP: 6 Presentation (E4XP06)

European Computer Driving License Version 4.0 XP: 7 Information and Communication (E4XP07)

#### **European Computer Driving License Version 4.0 Series** (ECD4XM)

European Computer Driving License Version 4.0: 1 Concepts of Information Technology (IT) (ECE401)

European Computer Driving License Version 4.0: 2 Using the Computer and Managing Files (ECE402)

European Computer Driving License Version 4.0: 3 Word Processing (ECE403)

European Computer Driving License Version 4.0: 4 Spreadsheet (ECE404)

European Computer Driving License Version 4.0: 5 Database (ECE405)

European Computer Driving License Version 4.0: 6 Presentation (ECE406)

European Computer Driving License Version 4.0: 7 Information and Communication (CEC407)

#### **International Computer Driving License 4.0 XP Series** (I4XPDL)

International Computer Driving License 4.0 XP: 1 Concepts of Information Technology (IT) (I4XP01)

International Computer Driving License 4.0 XP: 2 Using the Computer and Managing Files (I4XP02)

International Computer Driving License 4.0 XP: 3 Word Processing (I4XP03)

International Computer Driving License 4.0 XP: 4 Spreadsheets (I4XP04)

International Computer Driving License 4.0 XP: 5 Database (I4XP05)

International Computer Driving License 4.0 XP: 6 Presentation (I4XP06)

International Computer Driving License 4.0 XP: 7 Information and Communication (I4XP07)

#### **International Computer Driving License 4.0 XP U.S Series** (I4US01)

International Computer Driving License 4.0 XP U.S: 1 Concepts of Information Technology (IT) (I4US01)

International Computer Driving License 4.0 XP U.S: 2 Using the Computer and Managing Files (I4US02)

International Computer Driving License 4.0 XP U.S: 3 Word Processing (I4US03)

International Computer Driving License 4.0 XP U.S: 4 Spreadsheets (I4US04)

International Computer Driving License 4.0 XP U.S: 5 Database (I4US05)

International Computer Driving License 4.0 XP U.S: 6 Presentation (I4US06)

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International Computer Driving License Version 4.0: 3 Word Processing (ICD403)

International Computer Driving License Version 4.0: 4 Spreadsheet (ICD404)

International Computer Driving License Version 4.0: 5 Database (ICD405)

International Computer Driving License Version 4.0: 6 Presentation (ICD406)

International Computer Driving License Version 4.0: 7 Information & Communication (ICD407)

## Proposed Development Schedule – 2007

### **Access 2007 Advanced (December 2007)**

Access 2007 offers many more powerful features than a beginning user first touches. This series will explore some of the more powerful abilities of Access, including pivot tables and charts, graphs, forms, security, multitable and crosstab queries, macros, and more.

### **AJAX (December 2007)**

Asynchronous JavaScript and XML is one of the most popular current programming techniques used in web application development. Use this series to learn how to build interactive, exciting, fast apps for your web site programming.

### **Cisco CCNP BCMSN 642-812 (December 2007)**

The Building Converged Cisco Multilayer Switched Networks exam is one of the required tests for the Cisco Certified Network Professional (CCNP) certification. The BCMSN tests your ability to implement scalable multilayer switched networks. This series features practice exams that allow you to answer questions in the same format that Cisco will use on exam day, and will provide in-depth instructional feedback on each question to thoroughly cover every subject you'll need to master.

### **CompTIA A+ Essentials 220-601 (December 2007)**

This series will give you the study guide you need for the CompTIA A+ Essentials exam, which is the first of two exams now required to earn CompTIA A+ certification. This certification validates the knowledge and skills of entry-level computer service technicians. It is an international, vendor-neutral certification recognized by major hardware and software vendors, distributors and resellers. CompTIA A+ certification confirms a technician's ability to perform tasks such as installation, configuration, diagnosing, preventive maintenance and basic networking.

### **Excel 2007 Advanced (December 2007)**

Once you're familiar with the Excel features and interface, it's time to dig into some of the powerful capabilities this spreadsheet program is capable of. This series will take students in-depth into many other useful skills for analyzing and presenting data like using Excel with databases, the Internet, and data analysis.

### **Java Web Services (December 2007)**

Web services offer powerful ways to interact with web site visitors. This series will teach students how to build web services of their own using Java.

### **PowerPoint 2007 (December 2007)**

Office 2007 includes the latest version of PowerPoint, the presentation creation package that helps add visual impact and dynamic information to your presentations. This series will walk you through creating your own presentations.

### **SharePoint 2007 (December 2007)**

SharePoint 2007 is a content and information management system for your organization. This course will help you use your SharePoint 2007 sites to share documents, collaborate on processes and materials, and find and share data throughout your organization.

### **Windows Vista Configuration MCTS 70-620 (December 2007)**

The Microsoft 70-620 test on installing and configuring Vista is the required exam to receive the Microsoft Certified Technology Specialist (MCTS): Windows Vista, Configuration certification. This series features practice exams that allow you to answer questions in the same format that Microsoft will use on exam day, and will provide in-depth instructional feedback on each question to thoroughly cover every subject you'll need to master.

### **Windows Vista & Office 2007 Desktops MCTS 70-624 (December 2007)**

The Microsoft 70-624 test on installing Windows Vista and Office 2007 is the required exam to receive the Microsoft Certified Technology Specialist (MCTS): Deploying and Maintaining Windows Vista Client and 2007 Microsoft Office System Desktops. This series features practice exams that allow you to answer questions in the same format that Microsoft will use on exam day, and will provide in-depth instructional feedback on each question to thoroughly cover every subject you'll need to master.

### **Windows Vista Enterprise Support MCITP 70-622 (December 2007)**

The Microsoft 70-622 test on deploying, configuring, troubleshooting, and securing Windows Vista desktops is the required exam to receive the Microsoft Certified IT Professional (MCITP): Enterprise Support Technician. This series features practice exams that allow you to answer questions in the same format that Microsoft will use on exam day, and will provide in-depth instructional feedback on each question to thoroughly cover every subject you'll need to master.